



Community Bulletin Board and Library Grounds Policy:

As a resource for local information, community activities, and events, Boyden Library provides bulletin board space in the vestibule for posting approved fliers and announcements.

The Community Bulletin Board may be used on an equitable basis for the following types of information:

- Postings by Foxborough nonprofit organizations, groups, or agencies providing events and services.
- Postings by neighboring community nonprofit organizations, groups, or agencies providing free or low-cost programs or services subject to the discretion of the Library Director.
- Postings for volunteer opportunities.
- Nonpartisan election information, such as provided by the League of Women Voters.
- Postings by any federal or state agency providing services to residents.
- Legal notices and job postings from the Town of Foxborough, or local school fundraisers
- Election information provided by the Secretary of State or Foxborough town clerk's office.

The Community Bulletin Board MAY NOT be used for the following types of information:

- Commercial notices, solicitations, business cards, job postings and retail advertising.
- Personal notices of items for sale.
- Personal solicitations for fundraisers (i.e., Walkathons, road races, etc.)
- Materials that support or oppose any political candidate or ballot measure.
- Materials that support or oppose a specific religious conviction.
- Petitions will not be posted, distributed, or placed within the library.

Posting Guidelines

- A physical copy of all items intended for posting on the community bulletin board must first be submitted for approval by the Library Director or a designated staff member. Items posted without approval are subject to removal.
- Approval will be granted based upon Library policy as herein stated and subject to available space.

- All efforts will be made to approve submitted items within 48 hours of the time of submission.
- Due to limited space, the Library reserves the right to prioritize the items that are posted based on community interest and timeliness of the event. Postings larger than 8 1/2 X 11" may not be accepted.
- Postings without a specific date will be removed after 30 days or as space is needed.
- Once notices are removed, they are discarded and cannot be saved for future pickup.
- All areas of the Library aside from the Community Bulletin Board are reserved for distribution of Library material only and Library related information and programs.
- No notices may be displayed or posted on the outside of the Library building.
- Postings of materials does not imply Library endorsement or consent, nor will the Library accept responsibility for the accuracy of the statements made in such materials.

Yard signs not related to the Library, as well as flags of any kind, are not permitted to be placed on Library grounds other than by Library staff or by the Town. Any such signs or flags not installed by the Library or Town will be removed by Library staff.

Complaints about the Community Bulletin Board and Library Grounds Policy or about the content of a particular Community Bulletin Board posting should be made, in writing, to the Library Director.

Any individual who objects to the decision of the Library Director subsequent to filing a complaint about the content of the Community Bulletin Board posting is able to request a reconsideration of their decision by completing the Request for Reconsideration of Library Materials form pursuant to Boyden's Collection Development Policy. This request for reconsideration will then be reviewed by the Library Trustees at their monthly meeting.

Approved by the Boyden Library Board of Trustees, 9/10/24
Revised and Approved by the Boyden Library Board of Trustees, 09/10/2025