

Boyden Library  
Board of Trustees  
Minutes of Monthly Meeting  
Wednesday, October 16, 2013

8:09 pm Welcome and call to order Kevin Penders.  
Attendees: Trustees Kevin Penders, Tom Magee, Fran Spillane, and Sue Burlone. Also present Library Director Jerry Cirillo, Children's Librarian Margi Rossetti and Friends' Treasurer David Crimmins. Absent: Trustee Joe Lally and Ellen Pillsbury.

Minutes: The review of the minutes for the August 21, 2013 meeting was held for the next scheduled meeting on November 20, 2013. The minutes of the September 18, 2013 meeting were reviewed. Tom Magee made a motion to accept; Sue Burlone seconded; all agreed.

Friends' Report:

Friends' Treasurer Dave Crimmins reported that the Annual Election was held at the October meeting and the Executive Board will remain with Diane Monahan as President, Neda Joury-Penders as Vice President, David Crimmins as Treasurer and Sue Collins as Secretary. Three new board members were elected: Lesley Ann Foster, Diane Piper and Bernadette Thie. A change was made to the By-Laws so that the Annual Meeting will now be held in the month of February instead of the month of October. The 2013/2014 budget was approved which included \$1,000 to help fund the library's Re-Dedication ceremony. The Fall Newsletter will be mailed in November. The Friends' will be holding a mini-book sale on October 21 to coincide with the "Music and Fun for Little Pumpkins with Miss Pam" children's program.

Professional Staff Reports:

The August/September 2013 staff reports were reviewed.

Financial Reports:

The July and August 2013 financial reports were reviewed.

Director's Report:

The Director's Report was reviewed followed by a brief discussion regarding the hiring of two part-time Library Assistants for the Adult Circulation Desk and four part-time Library Pages and one substitute Library Page.

Discussion of policy requiring library cards for all checkouts:

There was a lengthy discussion regarding the library's long-standing policy which requires patrons to present library cards in order to check out materials. Children's Librarian Margi Rossetti explained the reasons for having this policy in place. After the discussion, it was agreed there would be no change made to the policy.

Library Technology Update:

Library Director Jerry Cirillo discussed the new printing and computer time management system for the public computers located on the first floor of the library.

Meeting Room Policy:

The Trustees reviewed the current Meeting Room Policy. After some discussion, Fran Spillane made a motion that the meeting room policy, as proposed and circulated, be amended to allow for meetings until 10:00 pm, except further that municipal meetings

posted in conformance with the Open Meeting Law shall not be subject to the time requirements included in the policy; Tom Magee seconded; all agree 4-0.

Trustee Sub-Committees:

After some discussion, the Trustees formed the following sub-committees: Friends – Ellen Pillsbury and Joe Lally; Budget – Kevin Penders and Tom Magee; Technology – Fran Spillane; and Gift Fund – Sue Burlone.

Liaison Reports: Selectmen; Advisory Committee:

Fran Spillane commented there were no issues to report.

Director's Performance Review:

This will be revisited at the November 2013 meeting.

Capital Campaign:

Kevin Penders made a motion to accept a check donated to the Capital Campaign in the amount of \$25,000; Tom Magee seconded; all agreed.

Other Business:

The Foxborough Universalist Church sent a thank you letter to the Trustees for replacing the flowering tree on the side of the church as part of the landscaping project.

Jerry Cirillo presented a request from author Ted Reinstein to hold a book event at the library. The Trustees agreed to the event and Jerry will contact the Friends of Boyden Library to ask for funding.

Re-Dedication Ceremony – the plans were finalized for the Re-Dedication ceremony to be held on Saturday, November 16.

9:24 pm Tom Magee made a motion to adjourn the meeting; Fran Spillane seconded; all agreed.

Respectfully submitted,  
Deborah J. Volpini