

**Friends of Boyden Library**  
**Minutes of November Meeting**  
**November 6, 2024**

**Present:** Janice Rosado, Betsy Buckland, Sue Collins, Katherine Howard, Bernadette Thie, Colleen McManus, Lesleyann Foster, Margi Rossetti, Betsy Lorusso, Maureen Ryan Wise, Teen Librarian Jennifir Huston, Youth Services Librarian Emma Brelsford, Trustee Paul Ivanovskis

Janice Rosado called the meeting to order. Janice introduced Trustee Paul Ivanovskis.

**Approval of October 2<sup>nd</sup> Minutes: Sue Collins**

Janice made a motion to accept the October Minutes; second by Bernadette. Motion passed.

**Treasurer's Report: Katherine Howard**

- Executive Board met representative from Bartholomew & Co. Friends are seeing a healthy return since 2018. Good foundation for a big future project.
- Katherine called T-Mobile re HotSpots vendor to see if we could get a deal on a phone. Sara had put the Venmo account on her personal phone. Katherine wants to get a free phone & account in Friends' name. Venmo has been a great avenue for revenue, especially since less people carry cash, might cost \$30/month. Janice made a motion to go ahead to set up T-Mobile account and buy phone, second by Margi. Motion passed. We will need a new QR Code for this account.
- In Treasurer's Report, we made some money from the Book Shops. Katherine talked to Staff to make sure all checks were cleared. Thinking of making electronic payments versus checks.
- Sue may have missed sending the traditional Treasurer's Report, so sent it out to Board. Sue sent out "All Transactions by Category Report".
- Katherine will be at the Book Sale to supply petty cash & Venmo transactions.

**Director's Report: Libby O'Neill – Libby is unable to attend so Report given by Jennifir Huston**

- Libby secured our March 2025 Community Reads author: J. Courtney Sullivan who will be talking about her new book *The Cliffs*. Associated programming will be scheduled for the month of March. Libby hopes the Friends are willing to sponsor the Community Reads promotional materials again and one program in March. More program details will be provided at the January meeting.
- Paul Ivanovskis said author is coming to An Unlikely Story.
- Library is now subscribing to a new e-resource: **Library Chef** where patrons will be able to view live, online cooking classes each month, watch professional nutrition sessions, and hear from guest chefs from around the world. If you miss a class, you can also catch up on demand. These classes are for adults, but kid/teen classes are also kicking off in January!
- Friends sponsored programs:  
10/5 Collectibles Appraisal with Rick Keller; 10/21 Bob Ainsworth talk on the Isabella Stewart Gardner Museum Heist; 10/22 Cacti and Crystals workshop; 11/3 Hollow Turtle
- Upcoming:  
Olde Towne Carolers concert

### **Report from Teen Librarian: Jennifir Huston**

- Thank you for providing small notebooks and bookmarks to give out at the schools: 10/9, Foxborough Charter School, 10/21, Ahern Middle School & 10/23, Foxborough High School
- Two teens came in and signed up for a library card, one of them also signed up for Brainfuse.
- Two new volunteers from the visits. Hope to go back in April. Charter School in January and include 7th & 8th graders.
- Cacti & Crystals program was a wonderful success with 12 teens attending and 17 adults.
- If Lesleyann needs any volunteers to help with the book sale, please let Jennifir know. Jennifir has teens who volunteer on Saturdays who can help.
- In addition to Friend Sponsored programs, October was busy with Haunted Gingerbread Houses, Clay Gnomes, and Henna on a Trinket Box.
- Upcoming Programs: Create a Folding Book, Grades 7-12, 11/ 4; Take & Make: "Graffiti" Shoe Keychains, Grades 7-12, 11/4-9; Public Speaking with Saloni, Ages 8-13, 11/9; Crafty Teens: Dreamcatchers Native American Heritage Month, Grades 7-12, 11/20; Half Day Pizza Party, Grades 7-12, 11/26; Snackable Chats & Delicious Sips, Grades 7-12, 11/27

### **Report from Youth Services Librarian: Emma Brelsford**

#### Friends Sponsored Programs & Supplies Purchased:

- -Mike Bent Magician, Yo-Yo Show- Dec 27, Baby Sign Language Party (3 sessions)
- Michaels Gift Cards for Inktober winners
- -Plastic cauldrons for witch's brew science project
- Bookmarks in bulk
- Went to New England Library Conference, made a presentation which was exciting

### **Trustee Report: Paul Ivanovskis**

- Had an Art Show by Jason Kim, family asked that donations go for Art books.
- Trustees will purchase cabinets to store Makerspace equipment.
- Libby and the Trustees developed a policy for program "no shows". If someone is doing this chronically, there should be repercussions. Reminders are sent out; so there really is no excuse to not notify the library. Especially important if there is a waiting list.
- A No Parking sign has been posted next to the Accessible Parking spot.
- Told AdCom and Finance Department that the elevator breaking down is becoming a chronic issue. At some point, the elevator may have to be replaced which will be a huge project. Town will be responsible.
- Union contract discussions are beginning, but it's early, so information is limited at this time.

### **Membership: Colleen McManus**

- No new Friends this month
- Went through Constant Contact & Moneyminder to see about membership. Moneyminder shows most recent members.
- Sent out the list so that people will let Colleen know of any deceased members.

### **Newsletter: Bernadette Thie**

- October Newsletter went out. The next one will be the Membership issue in January. A membership envelope will be enclosed so some cost is involved for printing and mailing. Would like input and articles by January first.

- If people pay their membership by Venmo, we have their email address but perhaps we should request their mailing address as well.
- Bernadette helped to pass out treats to Trick or Treaters. Lots of fun!

#### **Book Shop: Margi Rossetti**

- Everything that needs to be done for Book Sale is done. Category labels, price tags and signs are ready.
- Books, hand sanitizers, Friends gift card & other items are ready in the large tote bag for the drawing.

#### **Book Sale: Lesleyann Foster**

- Lesleyann thinks we are doing ok.
- Lawn signs designs have been given to Farmer Signs. Betsy B will call to see if ready. If not, old signs will be used. Lesleyann, Betsy B, and Bernadette will help distribute lawn signs.
- Forgot to order card tables. People will bring the ones they always bring. Will order 2 for next Sale.
- Set up tables with tagging at 12. Crew will come at 1 pm.
- Have adequate coverage with volunteers. Asked Katherine & Betsy B to make sure someone is here to handle cash. Student volunteers will come after school.
- Early shopping on Wednesday evening for volunteers, sorters & staff to come in after things are set up. They may use their \$2.00 coupon towards purchase.
- Next Book Sale will be: set up on May 7, Sale May 8, 9 & 10. Lesleyann will notify Libby to reserve room.
- Margi will call Adam to come look over books before Sale.

#### **Old Business:**

**Social – Janice Rosado** said it was great evening! A lot of people had an enjoyable time. Waitress was great! We only paid about \$300 because of generous wine donation and sandwiches were so large, food lasted a long time.

#### **New Business:**

- **Giving Tree – Colleen** hopes to have tags for the tree so tree will be ready for the Book Sale. Bernadette will help when needed.
- **Holiday Poinsettias – Betsy Buckland** will call Libby to see how many poinsettias library wants. Katherine will give Betsy the non-profit letter for Lyons so we won't pay tax.
- **Founders Day – Janice** would like to have Shruthi Reddy do Henna tattoos as an additional activity to attract people. Janice has contacted Shruthi, a Friend and active patron, who will volunteer her time! We will just pay for henna supplies.
- **Nomination Update- Bernadette, Betsy L & Mo** had 1<sup>st</sup> meeting. At-Large Members, as well as 2-year term Committee Chairs, & the Executive Board members will be up for re-election. These people will be contacted to see if they are willing to continue or if they are interested in another position.

**Adjourn:** Colleen made a motion to adjourn; second by Betsy L. Motion passed.

**Next meeting: January 8, 2025**

**Meeting at 7:00 pm in Community Meeting Room**

Respectfully submitted: Sue Collins