

Friends of Boyden Library
Minutes of October Meeting
October 4, 2023

Present: Janice Rosado, Sue Collins, , Betsy Buckland, Sara Halton, Bernadette Thie, Colleen McManus, Margi Rossetti, Lesleyann Foster, Charles DiPompo, Katherine Howard, Director Libby O’Neill, Youth Services Librarian Emma Brelsford, Teen Librarian Jennifir Huston, Trustee Collin Earnst. Guest: Ed Miller

Janice Rosado called the meeting to order.

Approval of September 6, 2023 Minutes: Sue Collins

Betsy made a motion to accept the amended Minutes; seconded by Margi. Motion passed.

Treasurer’s Report: Sara Halton

Income:

- Book Shop income, nice check from Adam, Memorials for Joanne Pratt & Diane Monahan

Expenses:

- Programs & printing costs

Janice made a motion to accept the Monthly Report, second by Charles. Motion passed.

Sara signed up for Money Minder program that will link up to our checking account, memberships & financials. It will be good for our tax records. Sara thinks this app will be useful & not too expensive.

Janice made a motion to fund up to \$300 for Money Minder. Second by Betsy. Motion passed.

Director’s Report: Libby O’Neill

- Strategic Plan has been approved by the Trustees and posted on our website.
- We still don't have a Dept. Admin. We offered the job to someone, but she declined the offer.
- Seed Saving program (sponsored by the Friends) had 4 people
- Both Job Seekers networking workshops sponsored by Friends & partnered with many MA libraries.
- Bad Art Night had 6 people.
- Cannabis program had 15 people.
- Zentangle (kits sponsored by the Friends) had 11 people.
- Upcoming Oct. programs: Author Alison O’Leary; Statewide Read-In to celebrate the freedom to read and Banned Book Week: & 2 virtual programs, Haunted Experiences with Jeff Depaoli, partnering with the Ashland Public Library and sponsored by the Friends
- First concert of the season sponsored by the Friends: Pan Neubean Steel
- Dustin Pari program: In Times of High Strangeness
- Fused Glass workshop rescheduled to 11/9
- Asked if we could sponsor Book Drive from Charter School for MGH & BW. We think that would be too confusing with our Book Sale. Several suggestions given.
- Libby asked us to pay for t-shirts for staff when staff has townwide activities. Identifies the staff with our logo & sponsored by Friend.

Margi made a motion for up to \$450 for Boyden Library staff t-shirts. Second by Colleen. Motion passed.

Report from Teen Librarian: Jennifir Huston

- Set up an office hour at the high school, will also have set times at Ahern & Charter School. Gave out swag, library information including brochure on Brainfuse, a tutoring site. Students & teachers could sign up for e-library cards.
- Ongoing Art with Miss Mehta sessions sponsored by Friends
- Will be the staff member at Statewide Read-In
- Upcoming programs in October: Spirit of New England with Dustin Pari from Ghosthunters, Here Comes the Sun-Solar Eclipse Education and Fun (partnering with Emma on this), Sitcom 101 with Melodious Zach, and Tarot Readings with Lady Grim Goddess
- 2 chargers are not charging, asked Sara for help with Amazon to exchange them for new ones

Report from Youth Services Librarian: Emma Brelsford

- Programming & Supplies w/ Friends Funds: Family Yoga w/ Katie Kourtis of Universal Power Yoga
- Poop Museum, Nov 25
- Winter Wonderland Mime Show w/ Robert Rivest, Dec 27
- Children & Teen Inktober Prize: Michaels Gift Cards
- DIY Puzzles & Magnets
- Winter checkerboard craft
- glow in the dark yarn

Emma spent all of the Friends Programming funds, just working on spending down supplies and prizes. Fall Harvest at Patriot Place, Sat., October 14, 11-4 pm. Betsy, my daughter & I will help

Trustee Report: Collin Earnst

- Strategic Plan was approved, a big accomplishment. During the process, the Trustees were impressed by the number & variety of programming.
- Thanked Friends for all our support
- Approved Program Policy, making sure it is inclusive. It includes criteria on how to organize programs. r Formalized policy will be helpful if a program is challenged.

Membership: Don Jenkins unable to attend, **Sara Halton** gave report

- 2 new Friends

Newsletters: Bernadette Thie

- Almost all of the articles for the fall newsletter have been submitted.
- Waiting for a decision to be made about what the Friends' members benefits will be at the book sale. Lesleyann will send Bernadette book sale graphics. Betsy will edit. Newsletters can then be printed and sent out.
- We print 75: distributed to Town Hall, library & Council on Aging
- Bernadette will include an article about Joanne Pratt & Diane Monahan

Media/PR: Jen Linskey unable to attend, **Janice Rosado** reported

- Jen will send out publicity on several venues for the Book Sale

Book Shop: Margi Rossetti

- Lucy Sabin will be joining us as a Book Sorter. Margi will train her this week.
- Sara updated Donation Guidelines, made it very attractive & clear. It's posted on our website. These guidelines were given to Circulation Desk & are posted throughout the library
- Swag: wants to order name plates and hand sanitizers on key chain. Jennifer can make stickers with Friends logo with her Cricut program.

Janice made a motion for \$100 for promotional swag. Second by Sara. Motion passed.

Book Sale/Donation Days: Lesleyann Foster

- Flyers are done for Book Sale. Started publicity including sign on Common. Jen Linskey will also publicize.
- Bookmarks with dates for Book Sale are at Circulation Desk
- Charles volunteered to pass out lawn signs, will also ask Dave Crimmins & Bob Boynton. Lesleyann wants to revise lawn signs after the Sale.
- Will send out Sign Up Genius soon for Book Sale volunteers
- Book sorters and set up volunteers will receive a \$5 coupon & early access to sale Wed 6-8 pm.
- Members perks: \$2 discount at Book Sale and Members only Bag Sale Friday 1-5 pm.
- Bag Sale all day Saturday
- Book Drive October 28
- November Book Sale set up 15th, Sale 16-18th

Old Business:

1. Friends Social: Janice Rosado

Tue Oct 17th 7-9 pm at Union Straw – Marguerita flatbread, humus platter, boneless chicken tenders (dry rub) with sauces. Tickets for 1 wine, beer or non-alcoholic drink

Door Prizes: Betsy will provide a floral arrangement or Mums to be raffled off, plus Union Straw will give us 3 gift certificates for raffle

New Business:

1. Audit– Janice

Katherine Howard will work with Sara to produce an audit report

2. Nominating Committee for Members-At-Large. Bernadette will organize it. If someone wants to help, let her know.

3. Giving Tree - Colleen McManus will make it happen & **Katherine Howard** will help

4. Staff will pass out goodies for **Trick-or-Treat** in library on October 31 from 3-5 pm. Janice will also pass out goodies & Friends information

5. Library is collecting Baby clothes & diapers, will donate to Townwide Donation Day on 10/14 at Ahern. Friends are donating a box of picture/activity books and will see if coordinators want more

Action Items: Sue Collins

None

Adjourn: Katherine made a motion to adjourn; seconded by Bernadette. Motion passed.

Next meeting: November 1, 2023

Meeting at 7:00 pm in Community Meeting Room

Respectfully submitted: Sue Collins