

Friends of Boyden Library
Minutes of October Meeting
October 2, 2024

Present: Janice Rosado, Sue Collins, Katherine Howard, Bernadette Thie, Colleen McManus, Lesleyann Foster, Margi Rossetti, Director Libby O'Neill, Youth Services Librarian Emma Brelsford, Teen Librarian Jennifir Huston, Trustee Joyce Parlapiano
Guest: Sandy Cordes Vaughan

Janice Rosado called the meeting to order. Sandy Vaughan was introduced.

Approval of September 4th Minutes: Sue Collins

Bernadette made a motion to accept the September Minutes; second by Katherine. Motion passed.

Treasurer's Report: Katherine Howard

- Katherine is learning the ropes, if anyone buys something on Amazon (Amex), let Katherine know.
- Checked with Staff to notify her if they make purchases. One check in May still in question.
- Janice made a motion to spend up to \$300 to renew MoneyMinder, second by Colleen. Motion passed.
- The Executive Board will be meeting with Bartholomew this month.

Director's Report: Libby O'Neill

- Library had a really successful Author Talk partnering with the Foxborough Veterans Services Department. Around 50 attendees
- New resource: AtoZ Food America - which will go nicely with our new Potluck Cookbook Club starting on October 24
- Thank you to the Friends for sponsoring several programs in the month of September: Matt Davis, author-travel talk; Art workshop with Lidia, silk painting; Putin's War talk
- Upcoming programs sponsored by the Friends: 10/3 Craft Night with Traci making fall banners; 10/5 Collectibles Appraisal Event with Rick Keller; 10/21 Bob Ainsworth talk on Isabella Stewart Gardner Heist; 10/22 Cacti and Crystals; 11/3 Hollow Turtle concert
- Others programs: 10/7 Narcan Training; 10/17 Fantastic Fall Soups with Therapy Gardens; 10/20 Mandala Mini Pumpkins art workshop; 10/28 Red Sox Presentation with Martin Gitlin
- Save the date: Friends Speed Matching - broken up by age groups, November 2
- Social Worker Intern: drop-in office hours Tuesdays 4-6pm, and Thursdays 10-12
- Makerspace at the Boyden Library presentation. It is a place where people come to make things, either traditional or with technology. Library wants to purchase Sewing Machine with tools \$599, Sublimation Machine \$399, Shirt Press \$179, Cricut Maker \$441, Cricut Easy Press \$140, Button Maker \$99. Pika3D \$35x2=\$70, Wood Burning Pen \$76, Programmable Robot \$276, Podcasting Equipment \$120, Stop Motion Animation Kit \$79, HP Laptops \$409x3=\$1,227.
Libby asked for \$3,707, however, we have already allocated \$2,000 for laptops. The Board was in favor of supporting the equipment needed.

Janice asked Libby to put this in her 2025 budget so the Board can further discuss and approve. Also discussed: maybe buying a couple of smaller items at a time to try things out, looking for volunteers to teach/monitor the equipment, the need for cabinetry to house the equipment, user policies, supply replenishment and repairs. Libby hopes to have it in place by the end of their FY. Exec Committee will review our finances to see how we can best support this project. Funding will most likely be sourced through a combination of Friends, Trustee and Library budgets.

Report from Teen Librarian: Jennifir Huston

Programming provided by the Friends;

- September: Crafty Teens: Fall Banner, Tarot Readings with Grim Goddess
- October: School visit giveaways: 10/9, Foxborough Charter School. 10/21, Ahern Middle School, 10/23, Foxborough High School; Cacti & Crystals with Klassic Kreation for Teens and Adult 10/22
- January: Crafty Teens: Chinese Lanterns, Dance Movement with Katelyn Cramer
- February: Aromatherapy with Klassic Kreation, Crafty Teens: Shadow Boxes

Report from Youth Services Librarian: Emma Brelsford

- Inktober- 3 \$25 Michael's gift cards. We will hold a drawing for the people who posted every day and there will be one winner from each age group.
- Halloween- Trick or Treat through the Library on Weds, Oct 31 from 4-6. I purchased goodies on Amazon to give out to children. I asked the Friends if anyone would be interested in helping pass out goodies and Bernadette volunteered.
- Mike Bent Magic Show- Sun, Oct 27
- Playful Engineers Traveling STEM program- Sat, Nov 9
- Baby Sign Language- 3 sessions, Tues, Nov 19, 26, Dec 3
- Emma asked the Friends for \$500 to cover the John Higby Yoyo Show over December break. Janice made a motion to approve \$500 to fund the Yoyo Show, second by Sue. Motion passed.

Trustee Report: Joyce Parlapiano

- Had a short meeting. First meeting with new Board which looks very promising.
- Trustees appreciate all that the Friends do

Membership: Colleen McManus

- Only 1 individual membership, a brand-new member
- 192 total memberships (181 last year)
- Question about how we are getting membership numbers. Colleen will do a monthly report checking Constant Contact & Moneyminder
- Thinking of ways to increase membership to align with the increase in programming. One idea is having a QR Code at Friends sponsored programs so people could find out more about us, or donate money for future programs

Newsletter: Bernadette Thie

- Thanked everyone who submitted all the articles that are needed

Book Shop: Margi Rossetti

- Asked Betsy Lorusso to be the Bay State contact
- Trained Betsy B, Betsy L & Mo on how to sort our donations
- Called Bay State Books. They will do 2 pickups a month. Margi requested a pickup right after the Book Sale
- Called Adam who will come soon. Room is getting full

Book Sale: Lesleyann Foster

- Our next Book Drive is scheduled for Saturday, October 19th. We have 5 volunteers on the schedule. Asked if there are categories where we need more inventory and should spotlight when advertising? If so, Lesleyann will create and share a graphic for social media/ constant contact email blast. Margi thought we have a good amount in every category. Janice hoped we could get more recent Fiction, published in the last 10 years.
- Fall Book Sale Promotional Materials, including bookmarks have been printed.
 - Graphics will be sent to Jen & KBH for email blast and social media posts will be sent following the book drive.
- The Lawn Signs are in the final stage of review and the order for 30 will be submitted to Paul Farmer shortly. Wording is brief to attract more attention.
- The volunteer Sign-up for the Fall Book Sale will be sent out by the 14th. Please watch your email. Lesleyann would like to add a category for assistance with displaying and collecting lawn signs.
- Lesleyann will add Friends interested in designing with Canva to our team once a list of names is received.
- Thinking of reserving rooms for beginning of May 2025
- Janice made a motion to spend up to \$150 to purchase 2 card tables, second by Katherine. Motion passed.

Old Business:

- **Social Reminder – Janice Rosado**
October 23, Betsy L & Mo will help Janice at Union Straw. We would like to make little favors.

New Business:

- **Committee Appointments – (Giving Tree & Nomination) - Janice Rosado**
 1. **Giving Tree – Colleen** volunteered to head it up. **Bernadette** will help
 2. **Nominations – Janice** asked for two people to contact everyone on the Board & ask what positions they are interested in. **Bernadette** volunteered. Janice would like her to ask someone else to help

Adjourn: Colleen made a motion to adjourn; second by Sue. Motion passed.

Next meeting: November 6, 2024

Meeting at 7:00 pm in Community Meeting Room

Respectfully submitted: Sue Collins