

Boyden Library
Board of Trustees
Minutes of Monthly Meeting
Wednesday, September 19, 2012

8:30 pm Welcome and call to order Jeff Lovely.

Attendees: Trustees Jeff Lovely, Janet Pineault, Fran Spillane, Tom Magee, Kevin Penders and Ellen Pillsbury. Friends President Diane Monahan. Also present Library Director Jerry Cirillo.

Minutes: The minutes of the July 18, 2012 meeting were reviewed. Kevin Penders made a motion to approve; Fran Spillane seconded; Tom Magee abstained, approved 5-0-1.
The minutes of the August 20, 2012 meeting were reviewed. Kevin Penders made a motion to reapprove; Jeff Lovely seconded; Tom Magee abstained, approved 5-0-1.

Friends' Report:

President Diane Monahan reported the Friends Board met in September after a July and August hiatus. She also reported that Treasurer Dave Crimmins is in contact with the IRS regarding their 501c(3) Tax Exempt status. The Friends Annual Meeting is scheduled for October 3. The Fall newsletter has been sent out to their members both electronically and by mail.

Professional Staff Reports:

The professional staff reports for July 2012 were reviewed. There was a discussion regarding microfilm digitization.

The professional staff reports for August 2012 were reviewed. There was a discussion about the flooding of the library space at Chestnut Green during a rain storm on August 15 which caused the Children's Area to be closed until August 22.

Financial Reports:

The June 2012 financial report was reviewed which involved a discussion of Children's databases purchased during fiscal year 2012 and offset by other materials money.

The July 2012 financial report was reviewed.

Director's Report:

The director's report was reviewed with brief discussions about the patron counter which was recently installed at the Chestnut Green location and the circulation of the Kindles and Nook.

Liaison Reports: Selectmen; Advisory Committee:

Trustee Kevin Penders provided ADCOM liaison Kevin Powers with minutes of past Trustee and joint meetings as requested.

Building Addition/Renovation Project Issues and Committee Reports:

- Construction Progress Report/Updates from Weekly Construction Meetings – Janet Pineault commented that all is going well.
- Capital Campaign Committee Report – Jeff Lovely reported the campaign is moving forward and that they had received a substantial contribution. Julie Pritchard is working on the logo for the committee. The silent phase will begin in October and will last for a few month moving into the public phase then onto a grassroots phase.
- Other project issues – The Library Building Committee is meeting with the architect at the LLB office on Thursday, September 20 to discuss color and furniture choices.

Other Business:

Kevin Penders reported that a meeting will take place on Thursday, September 27 to discuss the library's logo design and Friends logo design.

Under consideration by the Trustees is the donation by Brian Porter of a Homer White painting. The painting is approximately 4 x 7 feet. This proposed donation will be discussed at the October meeting.

9:06 pm Kevin Penders made a motion to adjourn; Tom Magee seconded; all agreed.

Respectfully submitted,
Deborah J. Volpini