

Boyden Library  
Board of Trustees  
Minutes of Monthly Meeting  
Wednesday, January 16, 2013

8:38 pm Welcome and call to order Jeff Lovely.  
Attendees: Trustees Jeff Lovely, Janet Pineault, Fran Spillane, Tom Magee, and Ellen Pillsbury. Also present Library Director Jerry Cirillo. Absent: Trustee Kevin Penders.

Capital Campaign:

Janet Pineault made a motion to accept and request the sale of stock shares donated by John Hage on December 31, 2012 of 13 shares of Jack Henry & Associates, Inc. (JKHY); Fran Spillane seconded the motion; all in favor.

Jeff Lovely made a motion to accept checks donated to the Capital Campaign in the amount of \$15,225.00; Tom Magee seconded; Janet Pineault abstains; 5-0-1.

Minutes: The minutes of the December 19, 2012 meeting were reviewed. Janet Pineault made a motion to accept; Tom Magee seconded; Jeff Lovely abstains; 5-0-1. The minutes of the December 27, 2012 meeting were reviewed; Janet Pineault made a motion to accept; Tom Magee seconded; Fran Spillane abstained; 5-0-1.

Friends' Report:

No report.

Professional Staff Reports:

The professional staff reports for December 2012 were reviewed.

Financial Reports:

The November 2012 financial report was reviewed.

Director's Report:

The director's report was reviewed with a lengthy discussion of OverDrive Advantage and RFID tagging of materials prior to re-opening at 10 Bird Street.

FY14 Budget Proposal:

Director Jerry Cirillo noted the changes made to the FY14 Budget Proposal to include the removal of Sunday hours and the elimination of \$3,600 dollars from IT Supplies for additional photocopier leasing costs. He also mentioned the library's presentation to the Advisory Committee scheduled for January 30 at 7:00 pm.

Liaison Reports: Selectmen; Advisory Committee

No reports

Building Addition/Renovation Project Issues and Committee Reports:

- Construction Progress Report/Updates from Weekly Construction Meetings – Janet Pineault discussed the painter's discovery of painted vinyl wallpaper on the main floor of the original building and their decision to install a chair rail between the old wallpaper and the new wall board which will be detailed in a Change Order.

- Capital Campaign Committee Report – Jeff Lovely commented that donations and pledges are approaching \$700,000.00. The public phase press release will be in the Foxboro Reporter on Thursday, January 17. Jerry Cirillo will do a walk-through of the construction site with members of Foxboro Federal on Thursday, January 17 and will be present for a photo-op of the bank's donation (\$50,000.00) on Thursday evening at 6:30 pm. Jeff Lovely and Jerry Cirillo met with Invensys representatives who challenged them to write a proposal on the use of future technology in the library.

Other Business:

No other business was discussed.

9:07 pm Tom Magee made a motion to adjourn; Jeff Lovely seconded; all agreed.

Respectfully submitted,  
Deborah J. Volpini