

Boyden Library
Board of Trustees
Minutes of Monthly Meeting
Wednesday, February 27, 2013

9:25 pm Welcome and call to order Jeff Lovely.
Attendees: Trustees Jeff Lovely, Janet Pineault, Fran Spillane, Tom Magee, Kevin Penders and Ellen Pillsbury; Friends President Diane Monahan. Also present Library Director Jerry Cirillo.

Minutes: The minutes of the January 16, 2013 meeting were reviewed. Janet Pineault made a motion to accept; Fran Spillane seconded; Kevin Penders abstained; approved 5-0-1.

Friends' Report:

Friends' President Diane Monahan reported she and Treasurer Dave Crimmins will be attending "Friends Sharing with Friends", sponsored by the MBLC and the MA Friends of Library Organization, on Saturday, March 9, 2013 at the Walpole Public Library. She also reported the latest newsletter, which included a membership form renewal with a return envelope, was mailed to all members; of fine-tuning the wording on the insert in the rental books; and a possible scavenger hunt, sponsored by the Friends, to help patrons discover the new library spaces. Also discussed was the gift of \$1500.00 from Rockland Trust to sponsor Summer Reading Programs and the donations from the families of Peg Bradner and Barbara Miller, in the amount of \$500.00, donated to the Capital Campaign.

Professional Staff Reports:

The professional staff reports for January 2013 were reviewed.

Financial Reports:

The December 2012 financial report was reviewed.

Director's Report:

The director's report was reviewed with a lengthy discussion on Comprise SmartPay which is a system to enable patrons to make on-line payments of fines and fees with credit/debit cards. The SAILS Library Network is planning to enable the Comprise Smart Pay system for SAILS' member libraries.

FY14 Budget Proposal:

Kevin Penders reported that he, Trustee Magee, and Director Cirillo presented the library's FY 14 budget to the Advisory Committee on Jan. 30. Trustee Penders noted the Advisory Committee's strong support for Sunday hours at the library.

Library Technology Update:

Fran Spillane reported meeting with Kathy Bell-Harney and Margi Rossetti to discuss the purchasing of iPads for patron use within the library and the possible use of iPads in children's programming. Fran also mentioned the library's Facebook page and the possibility of more frequent postings to it. Also discussed was the suggestion by Kathy Bell-Harney for a redesign of the library's website. After a lengthy discussion of the Trustees and Library Director, Fran Spillane made a motion to use available funds from the library's FY13

Expenses to fund an update and redesign of the Boyden Library website not to exceed \$20,000.00; Jeff Lovely seconded; all agreed.

Liaison Reports: Selectmen; Advisory Committee
No Report

Building Addition/Renovation Project Issues and Committee Reports:

Janet Pineault discussed the importance of positive feedback to the public regarding the construction project and the opening of the library. After a brief discussion, Jeff Lovely made a motion for Janet Pineault to continue as a member of the Library Building Committee beyond her tenure as a Library Trustee, Tom Magee seconded; all agreed. Jeff Lovely also made a motion to authorize the standing Library Building Committee to retain Attorney Costello with regard to construction; Tom Magee seconded; all agreed.

Capital Campaign:

Jeff Lovely made a motion to accept checks donated to the Capital Campaign in the amount of \$54,225.00; Janet Pineault seconded; Tom Magee abstains; approved 5-0-1.

Other Business:

No other business was discussed.

10:05 pm Kevin Penders made a motion to adjourn; Tom Magee seconded; all agree.

Respectfully submitted,
Deborah J. Volpini