

Boyden Library  
Board of Trustees  
Minutes of Monthly Meeting  
Wednesday, April 17, 2013

8:02 pm Welcome and call to order Jeff Lovely.  
Attendees: Trustees Jeff Lovely, Janet Pineault, Tom Magee, Kevin Penders and Ellen Pillsbury; Friends President Diane Monahan. Also present Library Director Jerry Cirillo.  
Absent Trustee Fran Spillane.

Minutes: The minutes of the March 20, 2013 meeting were reviewed. Kevin Penders made a motion to approve; Tom Magee seconded; all agreed.

Friends' Report:

Friends' President Diane Monahan reported that the Executive Board would be meeting on Friday to finalize the plan for Founders' Day and that Sue Collins volunteered to be the Chair of the Friends Founders' Day Booth. She also mentioned looking into applying for a Cultural Council grant for library programs.

Professional Staff Reports:

The professional staff reports for March 2013 were reviewed.

Financial Reports:

The February 2013 financial report was reviewed.

Director's Report:

The director's report was reviewed with a brief discussion about Children's Library Assistant Diane Piper's retiring on March 28.

Library Trust Funds:

Director Jerry Cirillo discussed the suggestion by Revenue Officer Lisa Sinkus to move the Trust Funds from Century Bank to Bartholomew and Co. Trustee Tom Magee abstained from the discussion. After a brief discussion it was decided to invite Lisa to attend a future Trustees meeting.

Library Technology Update:

Director Cirillo will be putting together a request for quotes from approximately six web design companies for the new Boyden Library web site. Also he will be meeting with Michael Cook of IT Solutions to discuss their interest in providing computer hardware and installing the library computer network and wireless Internet access systems. Also discussed was staff member training on the RFID system.

Liaison Reports: Selectmen; Advisory Committee  
No Report

Summer Hours:

After a brief discussion, Tom Magee moved to approve the director's suggested summer hours per Agreement, Article 21.3; Kevin Penders seconded; all agreed.

- Last Saturday open 10 – 5: June 29
- Close Thursday, July 4 – Independence Day
- Saturday open 10 – 1: July 6, 13, 20, 27; August 3, 10, 17, 27
- Close Saturday, August 31, and Monday, September 2 (Labor Day weekend)
- First Saturday open 10 – 5: September 7

Building Addition/Renovation Project Issues and Committee Reports:

Janet Pineault reported the shelving is scheduled for delivery May 1 with the furniture expected a couple of weeks later.

Capital Campaign:

Jeff Lovely made a motion to accept checks donated to the Capital Campaign in the amount of \$31,035.00; Janet Pineault seconded; all agreed.

8:34 pm Janet Pineault moved to adjourn; Jeff Lovely seconded; all agreed.

Respectfully submitted,  
Deborah J. Volpini