

Boyden Library
Board of Trustees
Minutes of Monthly Meeting
Tuesday, April 01, 2014

7:00 pm Welcome and call to order Kevin Penders.
Attendees: Trustees Kevin Penders, Tom Magee, Joe Lally and Sue Burlone; Advisory Committee liaison Kevin Powers. Also present Friends' President Diane Monahan and Library Director Jerry Cirillo. Late Arrival: Trustee Fran Spillane. Absent: Trustee Ellen Pillsbury.

Friends' Report:

Friend's President Diane Monahan reported the return of 102 membership renewals due to the recent membership drive. The annual book sale will be held beginning on the evening of Thursday, May 15 with the return of the Members Only book sale followed by the public book sale on Friday, May 16 and Saturday May 17. She mentioned that Dave Crimmins reached out to Superior Bakery in Brockton and that they donated 24 plastic crates to be used to display books at the book sale. She also mentioned that the Author Series was going well with a full-house for author Ted Reinstein on March 30 and that Paul Godin from Foxboro Cable Access filmed the presentation. The next Friends' meeting will be held on April 2 and Trustee Sue Burlone will be attending.

Professional Staff Reports:

The February 2014 and March 2014 staff reports were reviewed.

Financial Report:

The February 2014 financial report was reviewed with a brief discussion regarding the expense accounts covering electricity and custodial services.

Director's Report:

The director's report was reviewed. Director Cirillo updated his report to advise the Trustees that the security gates had been replaced. Briefly discussed was the Union Contract Memorandum of Agreement. Kevin Powers (ADCOM liaison) asked if Director Cirillo could be available to attend the ADCOM meeting scheduled for Wednesday, April 2 to discuss the MOA and he agreed. Also discussed briefly was the new library webpage. Trustee Penders asked Director Cirillo to arrange a demonstration of the webpage for the June 2014 meeting with Tom Spizuoco of TS Target Sites.

FY15 Budget Proposal – Funding Source for Sunday Hours:

There was a lengthy discussion regarding the funding source for Sunday hours. At the end of the discussion, Kevin Penders made a motion to appropriate 20K from unspecified gift funds for Sunday hours, Tom Magee seconded; all agreed.

Approval of Construction Project Invoices:

There were no construction project invoices to approve.

Construction Project Update:

Director Cirillo reported that Vertex Construction is working on the punch list with some input from Julie Jancewicz, LLB Architects; Griffin Electric has been onsite dealing with some electrical issues, and Signet Security is working on the key fob issue. The warranties will be

expiring in June 2014 for most systems. There has been no news from Bill Yukna or Pat Costello regarding a settlement with TLT Construction.

Library Technology Update:

Director Cirillo reported there are ongoing WIFI issues which are being addressed by Paul Bortolotti and FTG Technologies.

Liaison Reports: Selectmen; Advisory Committee:

No reports.

Other Business:

Trustee Tom Magee made a motion to endorse the Memorandum of Agreement between the Town of Foxborough and the library union; Fran Spillane seconded; all agreed. Briefly discussed was a proposal by Trustee Fran Spillane to reintroduce the Suggestion Box for programming ideas from the community for Fall programming at the library.

Minutes: The minutes of the February 4, 2014 meeting were reviewed. Tom Magee made a motion to approve; Fran Spillane seconded; approved 4-0-1, Sue Burlone abstained. The minutes of the March 18, 2014 meeting were reviewed. Tom Magee made a motion to approve; Sue Burlone seconded; approved 4-0-1, Joe Lally abstained.

7:54 pm Joe Lally moved to adjourn; Sue Burlone seconded; all agreed.

Respectfully submitted,
Deborah J. Volpini