

Board of Library Trustees  
Monthly Meeting  
Tuesday, November 7, 2017

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- Call to Order Kevin Penders call to order at 7:04pm. Trustees Christine Igo Freeman, Joe Lally, Tom Magee, Kevin Penders, and Deb Stone present. Director Manny Leite, Dept. Coordinator Christina Metcalf, Friends President Dave Crimmins and Attorney Kate Connolly present. Trustee Collin Earnst arrived after the October Minutes were voted on.
- Public Input No discussion.
- Minutes October 2017 Minutes Approved 5-0-1. Collin Earnst not present at time of vote.
- Correspondence Town Hall Grand Opening invitation for November 14<sup>th</sup>. Foxborough Lions club donation of \$300 read into record. Larry Havrylik from Seekonk about new building reached out to Manny. Janet Pineault 11/1/17 response to Kevin Penders email reply, read into the record.
- Monthly Statistics In decline but in trend with other libraries.
- Friends' Report Book Sale next week. New lawn signs to market the book sale.
- Professional Staff Reports Discussion on CD purchases.
- Financial Reports No discussion.
- Director's Report Manny toured the Sage School. Called police on a disruptive teen in YA. The SAILS Legislative Breakfast is in February. On December 1<sup>st</sup> Boyden will host Legislative Breakfast from 10-11am. Foxborough Regional Charter School; had incidents with students. Exploring ideas for YA room. Good conversations with FCC and FAA at their November meetings. Programs list circulated.
- Circulate FY17 updated statistic and Spinney Series
- Liaison Reports Advisory - No discussion.  
Board of Selectman – No discussion.

Trustee Funds – Trustees and Lisa Sinkus signed Trust documents.  
Sub-Committee Personnel – Send in Director evaluations.  
Reports Tech – No discussion.  
Events – Reconvene in the New Year.

### **Old Business**

Telescope Rental Reached out to Aldrich Society, the telescope costs \$375. The Aldrich Society will come and speak to Library Staff to give a demonstration on how it works and answer questions. The next time they put in orders is in February. A borrowing policy for telescope will need to be made.

Library Policies Kathleen Connolly, Esq. – Make internet policy stronger. Motion to amend the policies as suggested by Town counsel, by Kevin Penders, 2<sup>nd</sup> by Tom Magee. Approved, 6-0.

Visual Display Kate will amend; Christina and Manny will send notes. Completed policy to be voted on for December meeting.

### **New Business**

Self-check Machine Motion to approve expenditures for new self-check machine from Boyden Library Charitable Trust by Kevin Penders, 2<sup>nd</sup> by Christine Igo Freeman. Approved, 6-0.

Adjournment Motion to adjourn by Joe Lally, 2<sup>nd</sup> Christine Igo Freeman at 8:20pm.

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Next regular monthly meeting is scheduled for Tuesday, December 5, 2017

