

Board of Library Trustees
 Monthly Meeting Minutes
 Tuesday, October 3, 2017

Call to Order	Kevin Penders call to order at 7:02 pm. Trustees Collin Earnst, Christine Igo Freeman, Joe Lally, Tom Magee, Kevin Penders and Deb Stone present. Friends' President Dave Crimmins, Library Director Manny Leite, Dept. Coordinator Christina Metcalf and community member Dennis Naughton present.
Public Input	Dennis Naughton Statement – See Attachment for reference. Suggestion of a written complaint policy.
Minutes: September 2017	Motion to amend the Correspondence section of the September minutes by Kevin Penders, 2 nd by Tom Magee. Discussion. Approved 6-0. Motion to adopt amended September Minutes by Collin Earnst, 2 nd by Deb Stone. Approved 6-0.
Correspondence	<p>Patty Fitzgerald – Read in by Kevin Penders.</p> <p>Michael Connelly – Read in by Kevin Penders.</p> <p>Stephen Lewis - re: Poster exhibit.</p> <p>James LaRue – Read in by Kevin Penders.*</p> <p>Joy Garnett – Read in by Kevin. *</p> <p>Tom Ledwith</p> <p>*Manny will respond.</p> <p>Mirna Zelic – Art loan program, would like to engage in discussion about showing art from students.</p> <p>Joe Gonzales – Would like to donate books from his Eagle Scout project.</p> <p>Janet Pino – FAA issue.</p> <p>State Aid application/State Aid Financial Report – both signed and will be sent to MBLC.</p>
Monthly Statistics	No discussion.
Friends' Report	Preparing for the annual FOBL Booksale.
Professional Staff Reports	Recurring artist/groups for Sunday Concert series.
Financial Reports	Dave Crimmins question about Beyond Books Fund.
Director's Report	Children's Room Panic Button malfunction. Dead tree will be removed. Move to have Manny discuss with Highway Dept. replacing the dead tree by Tom Magee, 2 nd by Deb Stone. Approved 6-0. Blinking cross walk light working. A container of pills was found near the trash barrel outside the front of the library. Reported and turned over to police.

Liaison Reports Board of Selectman -No discussion. AdCom - No discussion.
Trustee Sub-Committee Funds -Lisa Sinkus requested the Trust document Jeff Lovely's drafted be
Report reviewed by Bartholomew. It needs to be updated before a vote. Will discuss at
November Meeting.
Personnel- Have to send around evaluation for Manny's yearly review.
Budget – No discussion.
Tech – No discussion.

Old Business

Spinney Speaker Series John Spinney happy that it went well. Will be sending him info graphic and hand
(Recap) written note. Dr. Holt lecture is now on Foxboro Cable Access. Move to cover the
cost of 6 copies of Dr. Holt's book a total of \$121.65 by Tom Magee, 2nd by Kevin
Penders. **Approved 6-0.**
Aldrich Society has customized telescope that we could purchase to loan out to
patrons. Manny will look into pricing and other libraries that have telescopes.
FAA meeting Joe Lally and Tom Magee, Manny Leite. Kevin Penders will be attending FCC.

New Business

Alex Spear Passing Father of Diane Weinfeld. The wake will be at Roberts. Kevin Penders will send a
note.
Open Meeting Law Changes to Open Meeting Law Policy from Bob Cutler. Manny will email updated
policy with highlights of what has changed.
Library Policies Motion to have Town Counsel review all of library polices Meeting rooms, service
animals, lending policies, etc. In addition to reviewing policies they will help
develop new and future policies. Follow up with Town Counsel, particularly for
use of space, display, and exhibit policies by Kevin Penders, 2nd by Tom Magee.
Approved 6-0.
Explore funding source for Town Counsel helping Board of Trustees with policy
review and guidance. Move that the Trustees direct the Library Director to hold
off on approval of any new exhibits, that we have been advised by counsel in
response to our policy but the exhibits that have been approved are allowed,
effective December 2017 by Kevin Penders, 2nd by Collin Earnst. Discussion.
Approved 6-0.
Adjournment Motion to adjourn at 8:58 pm by Tom Magee 2nd by Joe Lally. **Approved 6-0.**

Next regular monthly meeting is scheduled for Tuesday, November 7, 2017.