

Board of Library Trustees

Minutes

Tuesday, September 12, 2017

Call to Order	Called to order at 7:00pm by Kevin Penders. Trustees in attendance: Kevin Penders, Tom Magee, Christine Igo Freeman, Deb Stone, Collin Earnst, and Joe Lally. Friends' President Dave Crimmins, Director Manny Leite, Dept. Coordinator Christina Metcalf also present.
Public Input	No discussion.
Minutes:	June & August Meeting Minutes. Motion to approve June meeting minutes as amended by Kevin Penders, 2 nd by Tom Magee. Approved, 5-0-1. Motion to approve August meeting minutes as amended by Kevin Penders, 2 nd by Tom Magee. Approved, 5-0-1. Collin Earnst was not present at the time the two votes occurred.
Correspondence	Foxboro Art Association discussion. Meeting room use policy discussion. Letter to FAA will be drafted by Kevin to discuss current exhibit (appropriateness) and other issues. Need to add to Meeting Room Policy an approval of art exhibits, right to move art if offensive, open to other groups to display art, include nothing to be put stuck, taped, or sticky tacked on walls and indemnity clause. Trustees were invited to October 11 th FAA meeting and several trustees will attend.
Monthly Statistics	Circulated items to other libraries larger than others due to collection and budget.
Friends' Report	Friends had the summer off. The Friends' Fall Booksale is Nov 16- 18 th . Book sale preview for Friends' only is 5pm-6pm on Thursday then open to all until 8pm, Friday open 10am-6pm, and Saturday open 10am-3pm. Membership is at all-time high with an average of \$40 given as dues. Attended Teddy Bear Picnic. Founders Day raffle had a \$400 net profit. Trustees needed for Friends' meetings. Oct – Joe. Nov –Tom. Jan – Deb. Feb – Kevin. Mar – Collin. Apr – Deb. May & June – TBD.
Professional Staff Reports	No discussion.
Financial Reports	No discussion.

Director's Report	Still working with insurance company to repair parking garage ceiling damaged by a kayak. The cross walk light was damaged and is still not working. Debbie Conrad of SAILS is retiring, Manny is on the board to hire her replacement.
Liaison Reports	Budget, Advisory, and Board of Selectman – no discussion.
Trustee Sub-Committee Reports	Technology – no discussion. Events - see Spinney Speaker Series update. Personnel – Manny's yearly review coming up in October. Funds – All set.

Old Business

Spinney Speaker Series Ad to be placed in the paper Sept 14th. VIPs to get invite this week.

New Business

Fall/Winter Hours Motion to adopt the proposed fall Sunday hours beginning October 15 and the holiday closures of December 24, 25, 31 and January 1 by Kevin Penders, 2nd Christine Igo Freeman. **Approved, 6-0.**

Long Range Plan The draft is finished and needs to be formatted. The survey resulted in standard issues & complaints as well as great reviews about staff and the collection. Move approve the Boyden Library Long Range Plan as presented for FY18-F23 by Tom Magee, 2nd by Deb Stone. **Approved 5-0-1.** Collin abstained as he had not been able to fully review the draft.

Meeting Room Policy Motion that the exhibit by the Foxboro Art Association needs to be removed by Friday and if not it will be taken down by the Library staff by Tom Magee, 2nd by Joe Lally. They may replace the exhibit with approval of the Library Director and/or Trustees as necessary. **Approved, 6-0.**

Adjournment Motion to adjourn after viewing exhibit in question in Community Room and adjourn from there by Joe Lally, 2nd by Tom Magee. **Approved, 6-0.** Meeting adjourned from Community Room at 8:25pm

Next regular monthly meeting is scheduled for Tuesday, October 3, 2017