

Friends of Boyden Library
Minutes of November Meeting
November 7, 2018

Present: Dave Crimmins, Sue Collins, Bernadette Thie, Lesleyann Foster, Jennifer Linskey, Diane Monahan, Charles DiPompo, Director Manny Leite, Children's Librarian Margi Rossetti, Trustee Collin Earnst

Meeting called to order by **Dave Crimmins**

Minutes of October 5, 2018 were presented by **Sue**, written by Jen. Dave made a motion to accept the Minutes; second by Bernadette. Motion passed.

Treasurer's Report/Membership – Bernadette presented the Monthly Treasurer's Report for **October** and Year-to-date.

- AR Prime Supply produced \$632 from mostly textbooks, which is wonderful!
- Joan Clifford brought in \$2500 for a memorial. Bernadette acknowledged the large donation to the family.
- \$450 spent for the Wizard of Oz program at Marilyn Rodman Performing Arts Center
- Dave questioned the DVD rentals. We'll do it for another year.
- Sue made a motion to accept the Treasurers report; second by Diane. Motion passed.

Bartholomew Recommendation by Dave – Executive Board met with their representative.

- Dave said we have \$45,000, presently in checking account, to go into Bartholomew account.
- Recommended the Moderate Risk Profile.
- Dave made a motion to invest to invest \$45,000, second by Lesleyann. Motion passed.
- Dave will contact them to start the investment process.

Books on Disabilities by Sue

- Sue explained that the Foxborough Commission on Disabilities has funds.
- Commission has allotted \$500 to purchase Children's books with either books about disabilities or have characters with disabilities in the story.
- Sue has also spoken to Manny about how to make the entire library more accessible. Will do research and get money approved by Commission. There were several suggestions for low vision products.

Book Sale by Lesleyann Foster thinks we are good shape.

- Will look into signage and she will provide a map. Several people offered to work in spots where needed.
- "Free" Raffle for the Fall Book Sale
- Library advertising and Friends Social Media (done by Jen)
- Lesleyann sent out Spreadsheet for sign up hours for the Friends
- Set up will start at 10:30AM on Thursday (10AM if people can come that early)
- Pre-advertising through the newsletter first then through the schools. Lesleyann did hear from several teachers.
- Overflow pickup is scheduled for the Monday, 11/18 by More Than Words
- Lesleyann will ask book sale volunteers to sort

Audit Report by Charles for 2017. He has done the audit in the past. Charles carefully examined all the financial records and found that our financial records are in order. Report is attached.

SWAG Discussion by Diane

- Christina provided a catalog. She found a Coffee Mug that would have Friends Logo
- Diane questioned purpose of swag, perhaps give away for reward if over \$75 or over
- **Dave** asked **Jen** to chair the **Membership Committee** and discuss swag issue.

Report from Library Director – Manny

- **More than Words** will be here before the book Sale and after.
- Heard from a Friend, he wants to donate a homemade dollhouse to the Friends.
- Been working on the budget and will be presenting it to the Trustees.
- One Up Games hosted Fortnite Tournament. 30 middle school kids enjoyed it. One Up Games will be back for another Fortnite tournament in November and a Super Smash Brothers Ultimate tournament in December.
- Julia Child actress will reschedule November 18.

Report from Children’s Librarian – Margi

- Little Pumpkins program was a great success!
- Mrs. Dow’s Art Cart was disappointing. Reservations are needed and people canceled without calling.
- STEAM had a meeting. It was good and they will meet again. They got some Grant money for K-grade 5 .
- In December having Twisted Art project for 10 and older.
- Magician will have a program for families on New Year’s Eve

Trustee Report –Collin said that they will discuss the budget with Manny. He thanked us for all we do with our time and funding.

Old Business:

- **Giving Tree - Diane** contacted Lisa Downs from the Discretionary Fund. Will start the Tuesday before the Book Sale. Lisa will give us the cutoff date.
- **Poinsettias- Dave** will buy the poinsettias for the library. Dave made a motion for \$100 to purchase flowers, second by Jen. Motion passed
- **Doolittle Home- Mary McGrath** is looking to pay for a speaker here at the library. Topic will be people with Alzheimer’s and it will be open to the public. Dave made a motion to pay \$100 for speaker, second by Charles. Motion passed.

New Business:

- We will not be meeting in December.
- Dave asked **Colleen and Diane** to co-chair a **Nomination Committee**.
- **Executive Board** will meet during Book Sale to discuss what area Board Members could work on. Will work on job descriptions for **committees**
- **Lesleyann** suggested we look to **recruit** a new board member with experience in a particular field.

Action Items:

- **Dave** – will contact **Joan Clifford’s** family if Joan indicated how money might be spent in her memory.
- **Jen** –restart **Membership Committee**, reach out to people and brainstorm
- **Diane** – install **Giving Tree**, make tags, etc.
- **Dave** – buy **poinsettias**
- **Dave** – call **Colleen** to Co-chair **Nominating Committee**
- **Dave**- start investment process with **Bartholomew**

Adjourn: Diane made a motion to adjourn; second by Jen. Motion passed.

Next meeting – January 2, 2019 at 7:00 pm in the Community Meeting Room

Respectfully submitted: Sue Collins