



Board of Library Trustees Monthly Meeting

Tuesday, April 4, 2017

Fuller Conference Room – Boyden Library, 10 Bird Street, Foxborough, MA 02035

7:00 p.m. Opening Meeting

AGENDA

- 
- Call to Order Kevin Pender call to order 7:06pm. Attendance: Kevin Penders, Joe Lally, Collin Earnst, Deb Stone. Director Manny Leite and Bernadette Thie, FOBL. Absent: Christine Igo Freeman and Tom Magee.
- Minutes: March Meeting Deb 2<sup>nd</sup> Collin 4-0-2 approved.
- Correspondence No correspondence. Kevin will write Sue Burlone and John Spinney Thank you letters.
- Monthly Statistics Ranked 5<sup>th</sup> in Circ. We are 3<sup>rd</sup> in loaning out items.
- Friends' Report Membership drive successful, \$6,000 in first 3 months. Sent out Miss you letter to 84 people. Raffle fundraiser starts April 14<sup>th</sup> for Lego set, American Girl doll and scratch tickets. Will pick a winner on Founders Day. Joe Lally will attend April Friends meeting, Kevin will attend May Friends meeting, and Collin or Christine for June Friends meeting.
- Professional Staff Reports No discussion.
- Financial Reports No discussion.
- Director's Report Christian Science Monitor magazine donated by First Church of Christ. Lakeview Pavillion will be making annual donation, will take photo. Long range planning meetings starting. Committee consists of Kevin Penders, Christine Igo Freeman, Dave Crimmins, Christina Metcalf, Kathy Bell-Harney, and Chris Calnan; Community at Large member. Made 3 new computer purchases. Manny will be on FCA with Leslyann Foster to promote book sale and raffle.
- Liaison Reports Selectman – Town meeting May 8<sup>th</sup>. Advisory – no discussion.

## Trustee Sub-Committee Reports

Technology - 3 new computers.

Friends – Book sale on May 11<sup>th</sup> -13<sup>th</sup>.

Personnel – No discussion.

Gifts/Trust- Deb Stone Report 4/4/17. Plan to spend quarterly. Motion to adopt March 31 2017 formal proposal for Investment Service Management to Boyden Library for oversight and advice to its long term trust funds by Kevin Penders, 2<sup>nd</sup> by Deb Stone.

**Motion passed 4-0-2.** Motion to authorize Deb Stone and Christine Igo Freeman to continue to work with Bartholomew & Company and Town Treasurer to finalize all paperwork to formalize this arrangement and report back to trustees on issues and follow up as warranted by Kevin Penders, 2<sup>nd</sup> by Deb Stone. **Motion passed 4-0-2.** Jeff Lovely is happy to help out in any way possible. Questions go to Lisa and Bartholomew & Co. Need to get trust model/template to help us form our Trust. No fee discussed with Jeff Lovely. Will have Jeff invoice and pay out of State Aid. Motion to authorize Deb Stone and Christine Igo Freeman to engage in conversation for legal representation with Jeff Lovely to form the trust and services related to forming the trusts and the cost to be returned to the board to be authorized for payment by Kevin Penders, 2<sup>nd</sup> by Deb Stone **Motion Passed 4-0-2.**

## Old Business

Spinney Donation (Discussion) - Chris Bohjalian has new book, The Sleepwalker. His appearance fee is \$8000. Lilly Smith, Euphoria. Alice Hoffman; appearance fee of \$12,000. Lisa Gardner from New Hampshire, The Unfinished Life of Elizabeth D. Barnes and Noble will sell books of author we have for speaker series. Series to be in March or October. For this year event would be late September/early October.

Investment Policy Statement – Discussed under Gifts/Trusts Sub-Committee Reports.

Bartholomew Formal Proposal – Discussed under Gifts/Trusts Sub-Committee Reports.

## New Business

Meeting Room Policy – Added change about religious organizations having services.

## Adjournment

Motion to adjourn by Joe Lally, 2<sup>nd</sup> by Collin Earnst at 8:28pm.

---

Next regular monthly meeting is scheduled for Tuesday, May 2, 2017