

Boyden Library  
Board of Trustees  
Minutes of Monthly Meeting  
Tuesday, November 03, 2015

- 7:00 pm Welcome and call to order Kevin Penders.  
Attendees: Trustees Kevin Penders, Tom Magee, Sue Burlone, Joe Lally, Deborah Stone and Collin Earnst. Also present Library Director Manny Leite and Friends' President Dave Crimmins.
- Minutes The minutes of the June 29, 2015 Special Meeting were reviewed. Sue Burlone made a motion to approve; Joe Lally seconded; approved 4-0-2. The minutes of the October 06, 2015 meeting were reviewed. Collin Earnst made a motion to approve; Tom Magee seconded; approved 5-0-1.
- Correspondence  
No new correspondence to discuss.
- Friends' Report  
President Dave Crimmins reported the Executive Board of the Friends met with Director Leite on November 02 and it was a very positive and productive meeting. Dave also mentioned the Friends' book sale scheduled for November 19 through November 21.
- Professional Staff Reports  
The October 2015 staff reports were reviewed and there was a brief discussion about the "Read to the Dog" program scheduled in the Children's Room on November 17.
- Financial Report  
The September 2015 financial report was reviewed.
- Director's Report  
The director's report was reviewed. Manny reported that he met with all of the town's Department Heads over the last two weeks. He also was introduced to the Board of Selectmen on October 20 by Trustee Chair Kevin Penders. Director Leite reported that he and Kathy Bell-Harney had finalized plans for two programs: a Resume Writing Workshop on 12/3 and an Interview Workshop on 12/17/15.
- Liaison Reports  
Selectmen: Chairman Penders reported the Board of Selectmen met on October 20.  
ADCOM: Nothing to report.
- Trustee Sub-Committees  
Gift Funds: Deb Stone reported that she and Sue Burlone met with Revenue Officer Lisa Sinkus to discuss future plans for the Capital Campaign funds currently held in an account by the Town. Deb reported that it was a productive discussion and one suggestion that Lisa made was to use the municipal investment services of Bartholomew and Company. No decision was made at this time.  
Budget: Nothing to report at this time.  
Library Technology: Nothing to report at this time.  
Personnel: At the December 2015 meeting the Director's Review composite will be discussed.  
Friends': Trustee Collin Earnst will attend the November 04, 2015 meeting.

Adult Programming Funding Source

After a brief discussion, Chair Penders asked Manny to present a proposal for 2016 programming at next month's meeting.

New Business

No new business.

Items for next agenda

FY2017 Budget Proposal

7:55 pm Joe Lally made a motion to adjourn; Tom Magee seconded; approved 6-0.

Respectfully submitted,  
Deborah J. Volpini