

Boyden Library
Board of Trustees
Minutes of Monthly Meeting
Tuesday, May 12, 2015

7:00 pm Welcome and call to order Kevin Penders.
Attendees: Trustee Kevin Penders, Tom Magee, Joe Lally, Sue Burlone, Deborah Stone and Collin Earnst. Also present Library Director Jerry Cirillo and Friends' President Dave Crimmins. Trustee Penders welcomed new board members Deborah Stone and Collin Earnst.

Election of Officers and Board Reorganization:

Tom Magee made a motion to nominate Kevin Penders as Chair, Sue Burlone seconded; accepted 5-0-1. Kevin Penders made a motion to nominate Tom Magee as Vice-Chair, Joe Lally seconded; accepted 5-0-1. Kevin Penders made a motion to nominate Sue Burlone as Clerk, Joe Lally seconded; accepted 5-0-1.

A discussion was then held on the various Trustee sub-committees with Kevin Penders explaining in detail each committee. The committees were setup as follows:

Budget/ADCOM – Kevin Penders, Tom Magee and Collin Earnst

Friends – the decision was made to go back to a rotation for each Trustee to attend a monthly Friends meeting. This eliminates the need for a Friends sub-committee. The rotation is as follows: June 3 – Joe Lally; September 2 – Kevin Penders; October 7 – Collin Earnst; November 4 – Deb Stone; January 6 – Sue Burlone; February 3 – Deb Stone; March 2 – Sue Burlone; April 6 – Joe Lally; May 4 – Kevin Penders; and June 1 Collin Earnst.

Gifts – Kevin Penders, Sue Burlone and Deb Stone

Library Technology – Collin Earnst and Deb Stone

Personnel – Kevin Penders, Tom Magee and Joe Lally

Selectmen – Joe Lally liaison

Minutes: The minutes of April 07, 2015 minutes were reviewed. Joe Lally made a motion to approve; Tom Magee seconded; approved 4-0-2.

Friends' Report:

President Dave Crimmins spoke about the Foxborough Kids Read program and complimented Children's Librarian Margi Rossetti and Friends member Laurie Magee for the time and effort they put in to the program which included 10 venues and 18 sessions with 233 participants. He also mentioned the Friends Book Sale which will be held May 14 – 16 and that the Friends will be manning a booth on Founders Day. Also the program to supply books to the Foxboro Food Pantry seems to be working well.

Professional Staff Reports:

The April professional staff reports were reviewed followed by a discussion on the status of the ongoing negotiations with the Library union.

Financial Report:

The March 2015 financial report was reviewed.

Director's Report:

The director's report was reviewed. Briefly discussed was the success of Sunday hours followed by a discussion about the library's Facebook page, the website and Twitter account and how library events are publicized. Friends' President Dave Crimmins took the opportunity to remind the Trustees that they seek full enrollment from the Board as members of the Friends.

Library Technology Update:

Director Cirillo reported that the voice mail system was damaged during a lightning storm and components have been ordered.

Liaison Reports: Selectmen; Advisory Committee:

ADCOM supports the FY16 budget which includes Sunday hours.

Trustee Sub-Committees:

See above.

Discussion of Gift Funds:

There was a discussion regarding the redistribution of the Beyond Books funds.

New Correspondence:

Chairman Penders announced the retirement of Director Cirillo effective October 31, 2015. Chairman Penders thanked Director Cirillo for his past 12 years of service to the Boyden Library. He will also work with Jerry on a job description for the posting of the position and spoke about the need to put together a screening committee. Kevin will also speak with Assistant Town Manager Mary Beth Bernard.

Other Business:

Tom Magee noted the need to have the library's information on the Town's website updated.

Items for next agenda:

Screening Committee discussion

8:40 pm Joe Lally made a motion to adjourn; Tom Magee seconded; approved 6-0.

Respectfully submitted,
Deborah J. Volpini