

Boyden Library
Board of Trustees
Minutes of Monthly Meeting
Tuesday, April 07, 2015

7:00 pm Welcome and call to order Kevin Penders.
Attendees: Trustees Kevin Penders, Tom Magee, Joe Lally, Ellen Pillsbury, Sue Burlone and Fran Spillane. Also present Library Director Jerry Cirillo and Friends' President Dave Crimmins.

Minutes: The minutes of the February 03, 2015 meeting were reviewed. Fran Spillane made a motion to approve; Sue Burlone seconded; approved 4-0-2.
The minutes of the March 03, 2015 meeting were reviewed. Fran Spillane made a motion to approve; Ellen Pillsbury seconded; approved 5-0-1.

Friends' Report:

President Dave Crimmins reported the resignation of Friends' Vice-President Howard Siegel and that they would be soliciting within their group for a replacement.
Dave spoke briefly about Foxborough Kids Read commending Children's Librarian Margi Rossetti and Friends' members Laurie Magee, Barbara Massey, and Jennifer Ooi for their work on this project.
Dave mentioned that the Friends' have begun lending books at the Foxboro Food Pantry through the efforts of Friends' member Diane Monahan.
Dave also mentioned the Friends' book sale would be held May 14, 15 and 16.
Trustee Sue Burlone attended the Friends' April 01 meeting.

Professional Staff Reports:

The March professional staff reports were reviewed followed by a brief discussion on the hiring of King Information Systems, Inc. to create a filing system with database of the documentation from the recent building addition/renovation project and the original building project. They will begin on May 15, 2015. The new filing system will be housed in the Storage Room on the Mezzanine Level of the library.

Financial Report:

The February 2015 financial report was reviewed.

Director's Report:

The director's report was reviewed.

Proposed Summer Hours Schedule:

The proposed schedule for summer hours was presented.

Proposed hours are:

- Last Saturday open 10-5, June 27.
- Close on Friday, July 03 (Independence Day observed), Saturday July 04 and Sunday July 05.
- Open 10-1 July 11, 18, 25 and August 01, 08, 15, 22 and 29.
- Close Saturday, September 05; Sunday, September 06 and Monday, September 07 (Labor Day).
- Resume Saturday 10-5, September 12.

After a brief discussion, Fran Spillane made a motion to approve; Ellen Pillsbury seconded; approved 6-0.

Library Technology Update:

Director Cirillo reported that on April 06 a technician from SIGNET was onsite to troubleshoot and repair the entry door crash bar and also to adjust the video on the exterior cameras.

Liaison Reports: Selectmen; Advisory Committee:

No reports.

Trustee Sub-Committees:

No reports.

Discussion of Gift Funds:

The discussion of Gift Funds was moved to the May 2015 meeting.

Other Business:

A motion was made by Ellen Pillsbury to move the May 05 meeting to May 12; Fran Spillane seconded; approved 6-0.

Items for next agenda:

Election of Officers

Board Reorganization

7:35 pm Ellen Pillsbury made a motion to adjourn; Fran Spillane seconded; all approved.

Respectfully submitted,

Deborah J. Volpini