

Boyden Library  
Board of Trustees  
Minutes of Monthly Meeting  
Tuesday, February 03, 2015

7:00 pm Welcome and call to order: Kevin Penders.  
Attendees: Trustees Kevin Penders, Sue Burlone, Ellen Pillsbury and Fran Spillane. Also present, Friends President Diane Monahan; Library Director Jerry Cirillo.

Minutes: The minutes of the January 06, 2015 meeting were reviewed. Ellen Pillsbury made a motion to approve; Sue Burlone seconded; motion approved 4-0.

Friends' Report:

Friends President Diane Monahan reported that the Friends would hold their Annual Meeting, followed by their regular monthly meeting, on February 4. A slate of board officers and board members will be elected at the Annual Meeting.

Ms. Monahan noted that a response to the Partners in Patriotism grant proposal to fund the Foxborough Kids Read event had yet to be received.

The Friends are also considering establishing a small complimentary book collection at the Foxborough Food Pantry. This collection would follow the model of the "take a book, give a book" Little Free Library movement.

Approval of Construction Project Invoices:

One invoice from Anderson Electrical Contractors, Inc., Invoice # 19858, dated 01/21/15, in the amount of \$7,865.00 was reviewed. Kevin Penders made a motion to approve; Fran Spillane seconded; motion was approved 4-0.

Professional Staff Reports:

The January 2015 professional staff reports were reviewed. Briefly discussed was the outcome of the Boyden Library's participation in the National Readathon Day on January 24, 2015, and the possibility of presenting a "How to Use Your Technology" workshop to the public.

Financial Report:

The December 2014 financial report was reviewed.

Director's Report:

The director's report was reviewed. There was a discussion about the recent snowstorms, and about the Town's response to emergency weather situations, as well as the Town's performance in accomplishing library snow removal on a timely basis.

FY16 Budget Proposal:

Chairman Penders reported that the Trustee Budget Sub-Committee, together with Director Cirillo, presented the library's proposed FY 16 budget to the Advisory Committee on January 21. Questions regarding Sunday hours, Sunday hours funding, and the library's participation in the Town's new Centralized Facilities Maintenance program were answered to the AdCom's satisfaction. AdCom did not recommend any changes to the proposed budget.

Library Technology Update:

Trustee Burlone reported that she had tried out the new AWE Early Literacy stations in the Children's Room and was very impressed. A brief discussion of the AWE stations followed. Trustee Pillsbury reported having some difficulty in booking a museum pass online, and ending up talking to library staff for assistance in completing her reservation. Trustee Burlone noted that she had recently booked museum passes online without encountering any problems. The library will test out the online pass booking system to ensure that it is working properly.

The Trustees also noted that the "text over image" on the left side of the home page of the website makes both the text and image difficult to view. The library will address this.

Liaison Reports: Selectmen; Advisory Committee:

The FY 16 budget presentation to the Advisory Committee is discussed under FY 16 Budget Proposal above.

Trustee Sub-Committees:

Finance and Friends were discussed above.

Trustee Pillsbury will attend the Feb. 4 Friends Board meeting.

Other Business:

None

Items for next agenda:

Discussion of Gift Funds; Library Director's Performance Review

7:58 pm Fran Spillane made a motion to adjourn; Sue Burlone seconded; motion approved 4-0.

Respectfully submitted,

Jerry M. Cirillo, Library Director