

Boyden Library
Board of Trustees
Minutes of Monthly Meeting
Tuesday, January 06, 2015

- 7:00 pm Welcome and call to order Kevin Penders.
Attendees: Trustees Kevin Penders, Tom Magee, Sue Burlone, Joe Lally, Ellen Pillsbury and Fran Spillane (late arrival). Also present Library Director Jerry Cirillo.
- Minutes: The minutes of the October 07, 2014 meeting were reviewed. Tom Magee made a motion to approve; Ellen Pillsbury seconded; approved 4-0-1. The minutes of the November 04, 2014 meeting were reviewed. Sue Burlone made a motion to approve; Ellen Pillsbury seconded; approved 4-0-2. The minutes of the December 02, 2014 meeting were reviewed. Tom Magee made a motion to approve; Joe Lally seconded; approved 4-0-1.
- Friends' Report:
No report. Director Cirillo noted that the Friends' did not meet in December 2014 and that the next scheduled meeting is January 07, 2015. He also mentioned that planning is underway for a Spring Speaker Series.
- Professional Staff Reports:
The December 2014 professional staff reports were reviewed. Briefly discussed was the plan for the Boyden Library to participate in the National Readathon Day on January 24, 2015.
- Financial Report:
The November 2014 financial report was reviewed.
- Director's Report:
The director's report was reviewed. There was a discussion about the Sunday Afternoon Music Series scheduled for January 11, February 8 and March 8.
- Board Input on Town Counsel Finalists:
The Board of Selectmen asked for input from the Board of Trustees regarding the three finalists for Town Counsel: Blatman, Bobrowski & Meed, LLC; Louison, Costello, Condon & Pfaff, LLC and Murphy, Hesse, Toomey & Lehane, LLP. After some discussion regarding having done business with Louison, Costello, Condon & Pfaff, LLC, the Board felt it would be appropriate to endorse them. Kevin Penders made a motion that the Board of Trustees submit a letter to the Board of Selectmen recommending the services of Louison, Costello, Condon & Pfaff, LLC based on our experiences with the renovation project; Tom Magee seconded; all approved.
- FY16 Budget Proposal:
Prior to the start of tonight's meeting, the Budget Sub-Committee met with the ADCOM library liaisons Sue Dring and Kristin Papanou to discuss the library's FY16 budget proposal. The library is scheduled to meet with the Advisory Committee on January 21 to review the proposal. Director Cirillo noted that he met with the Town Manager, the Assistant Town Manager and the Finance Director on Monday, January 5, 2015 also to discuss the proposal.

Library Technology Update:

Director Cirillo reported the digital signage is working well. The patron counter is also working. Briefly discussed was the new website, which is hosted by TS Target Sites, and the ability to make changes to the site.

Liaison Reports: Selectmen; Advisory Committee:

No reports.

Trustee Sub-Committees:

Finance and Friends were discussed above.

Other Business:

None

Items for next agenda:

None

7:35 pm Joe Lally made a motion to adjourn; Sue Burlone seconded; all approved.

Respectfully submitted,
Deborah J. Volpini