

Boyden Library
Board of Trustees
Minutes of Monthly Meeting
Tuesday, December 02, 2014

7:00 pm Welcome and call to order Kevin Penders.
Attendees: Trustees Kevin Penders, Tom Magee, Fran Spillane, Sue Burlone and Joe Lally.
Also present Library Director Jerry Cirillo and Friends' President Diane Monahan. Absent:
Trustee Ellen Pillsbury.

Minutes: The approval of the October 07, 2014 meeting minutes and the November 02, 2014 meeting minutes has been moved to the January 06, 2015 meeting.

Friends' Report:

Friends' President Diane Monahan reported the book sale held in November was more successful than the spring sale, bringing in close to \$3500. Diane then discussed the proposal by Laura Magee to hold a "Foxborough Kids Read" Book Discussion in the spring of 2015. A committee of Children's Librarian Margi Rossetti, Friends' board members Barbara Massey and Laura Magee was created to run the program. The book chosen to be read for the program is "The Lion, The Witch, and the Wardrobe." The Friends newsletter will be published in January promoting new memberships for the Friends and the above mentioned "Foxborough Kids Read" program. Briefly discussed was the Amazon Smile program set up by board member Jennifer Ooi; the new DVD rental program; and the success of the Giving Tree which provided gifts to children through the Foxboro Discretionary Fund during this holiday season.

Professional Staff Reports:

The November 2014 professional staff reports were reviewed.

Financial Report:

The October 2014 financial report was reviewed.

Director's Report:

The director's report was reviewed. Discussed was the meeting held on November 04 at the request of the Library Union representative Andrew Powell and Tim Golden to discuss the process for the scheduling of Sunday hours. Also discussed was the FY16 Budget Proposal which will be submitted by December 12. Kevin Penders made a motion to authorize the budget sub-committee and Director Cirillo to meet with town officials for the purpose of appropriating funds for FY16 and to report back to the Board of Trustees; Fran Spillane seconded; all agreed.

Library Technology Update:

Director Cirillo reported the new website is up and running; Twitter is up; we are posting on Facebook; and the digital signage boards are all working. He also reported lots of positive reactions to the digital signage. The security gate issues seem to be resolved at this point. A proposal to purchase two AWE Early Literacy stations for the Children's Room was presented by Director Cirillo. The purchase price includes two years of updates for a total of \$5,800. After the discussion, Kevin Penders made a motion to approve the purchase of the two AWE Early Literacy stations and to use funding from the Beyond Books Capital fund; Fran Spillane seconded; all agreed.

Library Programming:

Music programs are in the process of being scheduled for January, February and March 2015 with more details to follow.

Library Art:

- Long-Term Loan to Library of John Baker paintings
After some discussion, Kevin Penders made a motion to accept a long-term loan of two paintings from local artist John Baker for display in the library building at the discretion of the library director; Tom Magee seconded; all agreed.
- Relocation of the Foxborough Common model
After some discussion, it was decided to relocate the display to wherever the library director deems appropriate in the building.
- Proposal to Permanently Display Framed Photographs from "Foxborough Then and Now" program
After some discussion, Kevin Penders made a motion to respectfully decline to take permanent ownership of the "Foxborough Then and Now" photographs and to encourage the artist to work with the director to create a temporary showing of this work in the library in a manner mutually agreeable to the artist and the library director; Fran Spillane seconded; all agreed.

Liaison Reports: Selectmen; Advisory Committee:

No reports.

Trustee Sub-Committees:

The budget sub-committee plans to meet with Director Cirillo regarding the FY16 Budget Proposal.

Other Business:

Director Cirillo made a request to the Board for a donation to the Third Annual Southeastern Massachusetts Libraries Legislative Breakfast to be held on Friday, February 06, 2015. After a brief discussion, Kevin Penders made a motion to appropriate \$50 as a donation to the breakfast; Sue Burlone seconded; all agreed.

Tom Magee made a motion to appropriate up to \$200 to cover the cost of a holiday breakfast to be picked up and delivered by Sue Burlone on December 17 as a thank you to the staff for their hard work; Kevin Penders seconded; all agreed.

Kevin Penders made a motion to appropriate whatever funds are needed to reimburse staff members for the purchase of safety gear for crossing to their parked vehicles located in the parking spaces around the Common; Fran Spillane seconded; all agreed.

Items for next agenda:

None

8:40 pm Tom Magee made a motion to adjourn; Joe Lally seconded; all agreed.

Respectfully submitted,
Deborah J. Volpini