

Boyden Library
Board of Trustees
Minutes of Monthly Meeting
Tuesday, October 07, 2014

7:00 pm Welcome and call to order Kevin Penders.
Attendees: Trustees Kevin Penders, Sue Burlone, Fran Spillane, and Ellen Pillsbury. Also present Library Director Jerry Cirillo, School Business Administrator Bill Yukna and ADCOM liaison Sue Dring. Absent: Trustees Tom Magee and Joe Lally.

Minutes: The minutes from the September 02, 2014 meeting were reviewed. Fran Spillane made a motion to approve; Sue Burlone seconded; approved 4-0.

Friends' Report:

Trustee Sue Burlone attended the Friends' meeting on October 01. The Friend's book sale is scheduled for November 14, 15 and 16. The Friends' are funding two children's programs this month: *Mrs. Dow's Halloween Art Cart* (October 17) and two sessions of *Fun and Music for Little Pumpkins with Miss Pam* (October 20). The Friends will also be hosting and funding the Friends Fall Speaker Series beginning with "Legendary Locals of Foxborough" written by Jeff Peterson on October 22; a multi-media presentation "It's Not About the Hike" with Nancy Sporborg and Pat Piper on November 19 and "Lizzie Borden: Guilty or Innocent???" presented by Deb Vickers on December 04.

Professional Staff Reports:

The September staff reports were reviewed. Briefly discussed was the MBLC Trustee Orientation program held at the library on September 22.

Financial Report:

The July 2014 and August 2014 financial reports were reviewed.

Director's Report:

The director's report was reviewed. A discussion followed on the public PC issue of the computers re-starting during patrons' sessions, the upcoming remote payment options for patron use and the Universalist Church parking proposal.

School Business Administrator Proposal:

Bill Yukna made a proposal to the Trustees to include the library in the upgrade of the Town's fiber network project. He explained that a new data center is being completed at Foxborough High School. The expense paid by the public schools has been \$100K and an additional \$50K is needed to complete the project. Foxboro Cable Access has agreed to pay \$12K along with Foxborough Public Safety paying \$8K. The cost to the library would be \$12K. After some discussion Kevin Penders made a motion to approve the expenditure of \$12K from the library construction funds to join the town's fiber network; Ellen Pillsbury seconded; all approved 4-0.

Approval of Construction Project Invoices:

American Book Returns dated 9/24/14 in the amount of \$4,220.00 was reviewed. Kevin Penders made a motion to approve; Fran Spillane seconded; approved 4-0. TYCO Simplex/Grinnell dated 5/30/14 in the amount of \$505.00 was reviewed. Kevin Penders made a motion to approve; Ellen Pillsbury seconded; approved 4-0. Louison, Costello,

Condon & Pfaff, LLP dated 9/3/14 in the amount of \$1,655.00 was reviewed. Kevin Penders made a motion to approve; Ellen Pillsbury seconded; approved 4-0. FTG Technologies dated 9/3/14 in the amount of 815.00 was reviewed. Kevin Penders made a motion to approve; Fran Spillane seconded; approved 4-0.

Approval of Sunday Hours Funding Source:

There was a lengthy discussion regarding the creation of a Beyond Books sub-committee for the purpose of appropriating the money for Sunday hours and that Sue Burlone, Fran Spillane and Kevin Penders are appointed to the sub-committee. After much discussion, Kevin made a motion to appropriate 20K from the Beyond Books Capital Campaign for the purpose of funding the Sunday hours for fiscal year 2015; furthermore to appoint a trustee sub-committee of Sue Burlone, Fran Spillane and Kevin Penders to meet with the Beyond Books Capital Campaign Committee to develop a plan for the final disbursement of the Beyond Books funds and to close the Beyond Books Campaign; Fran Spillane seconded; approved 4-0.

Library Technology Update:

The trustees reviewed the revised Internet and Wireless Access Policies. Sue Burlone made a motion to adopt the policies; Fran Spillane seconded; approved 4-0.

Library Programming:

There was a discussion of ideas for future library programming.

Liaison Reports: Selectmen; Advisory Committee:

No report for Selectmen. ADCOM member Sue Dring will be the library's liaison this year.

Trustee Sub-Committees:

Items were discussed in previous agenda items.

Other Business:

None

Items for next agenda:

None

8:26 pm Ellen Pillsbury made a motion to adjourn; Sue Burlone seconded; all agreed 4-0.

Respectfully submitted,
Deborah J. Volpini