
Call to Order	Call to order at 7:01pm. Trustees Christine Igo Freeman, Collin Earnst, Tom Magee, Joe Lally, Kevin Penders, and Deb Stone present. Also present, Director Manny Leite, Dept. Coor. Christina Metcalf, Sue Collins - FOL, AdCom members Sue Dring, Jennifer Frank.
Public Input	No discussion.
Minutes	Motion by Kevin Penders, 2 nd by Christine Igo Freeman to accept January 2019 Minutes. Approved 5-0-1. Deb Stone not present for vote.
Correspondence	Legislative breakfast handout.
Friends' Report	Annual Meeting is February 6 th . 2 new members, one has taken over Membership. Book Sale May 16 th -18 th . Foxboro Commission on Disability working to purchase books and keyboards. March 6 th - Christine, April 3 rd - Deb Stone, May 1 st – Collin, June 5 th – TBD.
Prof. Staff Reports	No discussion.
Financial Reports	First State Aid payment received.
Director's Report	Legislative Breakfast was 2 nd highest attended, about 10 Legislators attended with more Friends' group than Trustees. 3 companies toured facility to give estimates for a possible PA system. Town Hall will be closing at 7pm on Tuesdays instead of 8pm on March 5 th . March 5 th is Legislative lobby day for libraries.
Liaison Reports	Ad Comm – looking into some of the numbers, YA librarian looking very unlikely this year. Ad Comm meeting - February 13 th . Board of Selectman – no discussion
Sub-Committees	No discussion.
Old Business	Staff Dev. Day - Motion by Kevin Penders, 2 nd by Collin Earnst to change Staff Dev day to 4/2/19 Approved 6-0.
New Business	Spinney Series - 3 possible authors for Speaker Series. Will schedule date with Marilyn Rodman Center first then contact authors. Cut-off date is October 11, 2019. Manny, Deb, Christine, and Christina on Event committee.
Trustees By Laws	Propose to amend the Trustee Bylaws, Article 5.1 from “the first Tuesday of each month” to “the second Tuesday of each month”, all the remaining paragraph remaining the same by Kevin Penders, 2 nd by Collin Earnst. Approved, 6-0. Article 6 not complied with. Motion to strike Article 6.3 from Bylaws by Kevin Penders, 2 nd by Deb Stone. (Friends' liaison) Approved, 6-0.
Meeting Rooms	Add language to Meeting Room policy to not have liability for displays. Review prior meeting room policy and current amendment. Check emergency protocols. Public safety has keys & codes to building.
Code Modification	Motion by Kevin Penders, 2 nd by Deb Stone to accept Directors' policy for gender code tracking for patrons. Approved, 6-0.
Adjournment	Motion to adjourn by Kevin Penders, 2 nd by Collin Earnst. Approved, 6-0.