

Friends of Boyden Library
Minutes of February Meeting
March 6, 2019

Present: Janice Rosado, Bernadette Thie, Sue Collins, Lesleyann Foster, Charles DiPompo, Colleen McManus, Jen Linskey, Sara Halton, Director Manny Leite, and Trustee Christine Freeman.

Minutes of February 6, 2019 were presented by **Sue Collins**. Charles made a motion to accept the Minutes; second by Bernadette. Motion passed.

Treasurer's Report/Membership – **Bernadette Thie** presented the Monthly Treasurer's Report for **February**:

- Book Shop continues to be very successful.
- Memberships are coming in.
- Memorials in memory of William Matta are coming in.
- We paid for several children's programs during February Vacation.
- Bartholomew Portfolio made money.
- Bernadette said the Massachusetts Friends of Libraries suggest we send a letter to our State Representatives that they should support our public library. Manny said Feeney and Barrows already are very supportive. Bernadette will send a sample letter/email to all Friends via Constant Contact..

Sue made a motion to accept Treasurers report; second by Jen. Motion passed.

Correspondence: **Sue** agreed to take over Correspondence from **Bernadette**

Membership:

- **Sara Halton** said we have about the same or fewer members than last year, about 100 members.
- **John Spinney** is getting married and in lieu of gifts he is suggesting his guests contribute money to the Spinney Children's Department to finance children's programs. It was suggested that the best way to get funds processed is to make out checks to the Children's Library. We should write a thank you if over \$50. Bernadette should furnish the donor names to John Spinney.

Book Sale Update by Lesleyann Foster

- Change hours for Preview from 4-6 pm
- Create Social Media Posts for Member Preview, Volunteer, Spring Sale, Teacher Coupon Program
- Offer perks to members who volunteer during set up, including 1st selection & \$5 coupon. Have coupons for teachers.
- Write article to patrons making large purchases. Be considerate, be safe and don't block aisles. Put books to purchase by Checkout table.
- General sale to close at 12 pm, then bag sale to commence at 1 pm
- Will send out volunteer signup sheet, advertise on booksalefinder.org, Patch, etc
- Charles & perhaps Bob will help with distribution and collection of lawn signs
- Sue will place signs/bookmarks at Town Hall & Senior Center
- Tally sheet for 1st night to speed checkout, look into sandwich board to advertise sale dates
- See how much it costs to advertise sale in local paper and on patch. If a nominal amount we will pay for it. **Sale is May 15-18.**

Report from Library Director –

- **Manny** had the Super Smash Brothers come and kids loved the tournament!
- We had several Sunday concerts
- Purchased a new color photocopier that was badly needed
- Tom Magee and Manny went in front of the Advisory Committee. We are not going to get the Young Adult Librarian, perhaps next year.
- Closed library on Saturday and opened an hour later on Monday

Report from Children's Librarian –

- **Janice** reported for Margi who was not able to attend
- **Margi** contacted Scholastic for Teddy Bear Picnic Books. We can buy 50 copies of 3 titles for \$3.39 each. Total cost would be \$504. We would also receive bonus books. Free shipping. We will inform Margi that the Friends will be happy to distribute these books at the Picnic.
- **Margi** booked Pumpernickel Puppets for New Year's Eve family program in memory of Joan Clifford. Cost is \$285.
- Booked "Tween and Teen Make and Take Chocolate Program" for August 6. Cost is \$329. Allows 18 participants.
- The 2 above mentioned children's programs and "No Irish Need Apply" will round out the Joan Clifford Funds for this year. Jen made a motion to fund these 3 programs for \$914 from the Joan Clifford Memorials, second by Bernadette.

Trustee Report –Christine Freeman said Trustees will meet next week on March 12, Tuesday. There were 2 Advisory Committee members who attended the last meeting who wanted to observe a meeting. There was discussion of By-Laws language modification.

Old Business:

- **Raffle Permit** – Bernadette, Janice and Sue will be the signatures this year.

New Business:

- **Constant Contact:** **Bernadette** renewed the contract.
- **Shopping Baskets:** **Bernadette** reported we can buy 12 baskets for \$110 in a darker blue. All agreed.
- **Jen** suggested an easier way to schedule volunteers for Book Sale.

Action Items:

- **Jen & Lesleyann** will look into different advertising options for Book Sale
- **Jen** will make price list posters and design an easier way for volunteer sign up
- **Charles &** maybe Bob will distribute lawn signs
- **Dave** will organize list of where to distribute signs
- **Sue** will place signs/bookmarks at Town Hall and Senior Center
- **Janice** will place bookmarks in Town Hall books
- **Bernadette** will purchase shopping baskets
- **Sara** will inform **John Spinney** that he should inform his friends to make checks out to the Friends with a note that it is for the Children's Department

- **Bernadette** will send a sample letter to all Friends for our State Representatives to support libraries

Adjourn: Sara made a motion to adjourn; second by Lesleyann. Motion passed.

Next meeting – April 3, 2019 at 7:00 pm in the Community Meeting Room

Respectfully submitted: Sue Collins