



Board of Library Trustees

Monthly Meeting

Tuesday, September 4, 2018

Call to Order	7:03pm call to order. Trustees Collin Earnst, Christine Igo Freeman, Joe Lally, Tom Magee, Kevin Penders, and Deb Stone present. Director Manny Leite, Dept. Coordinator Christina Metcalf, and FOL President Dave Crimmins also present.
Public Input	None.
Minutes: June 2018	Motion to approve submitted minutes by Kevin Penders 2 nd by Christine Igo Freeman. Approved 6-0.
Correspondence	Letter from Ms. Abrams and class for Dept heads meeting students. John Spinney to Kevin, donating \$10,000 for Spinney Speaker Series. Send a thank you from Library and Trustees separate. Al Pappiano – book drop issue. Send Suzanne’s address to Deb Stone.
Monthly Statistics	Numbers dropping consistently. But we are the 2 nd largest used system. Manny to put statistics into Excel spreadsheets to look at trends more effectively.
Friends’ Report	Summer hiatus. Reaching out to Bartholomew and interested to partner with FOL. Wizard of Oz sing-along to be sponsored by Friends as part of Spinney Series. Trustees to attend meetings: Oct – Deb, Nov- Colin, Dec- Kevin, Jan-Tom, and Feb – Joe.
Prof. Staff Reports	No discussion.
Financial Reports	Discussion about budget numbers and encumbrances.
Director’s Report	Monster Jam, Attended Commission on Disability meeting on parking, Manny was a guest speaker for Rotary club, SAILS Director search committee down to 1 candidate, introducing her, Kathy Lucier, to membership on 9/5/18 in Bridgewater. August and September artist presentation. One up games, video games lounge in Plainville will be hosting a history of Nintendo, Mario Kart. Sirsi Dynex – Manny to liaison for Sails. Email from Bill Keegan about Library patrons parking in O’Reilly. Plainville library re-opened.
Liaison Reports	Board of Selectman – no discussion. AdComm – no discussion
Trustee Sub-Committee Reports	Union meetings – Introduce an evaluation process to library union. Increasing the steps from 6 to 10. Union has several proposals that need Trustee approval. The Union is to request the day after Thanksgiving off. And re open on Saturday and Sunday. The second request is to be closed on the Sunday before any Monday holiday. Concerns that we should not put our input/decision without asking counsel/Town Clerk before making a decision/having a discussion. (Personnel wage board) To be discussed at next meeting with an update on concern by email Manny.

Event – discussion 13th for call

Personnel – no discussion

Old Business

No old business.

New Business

Employee Retirement – Ann Herman is retiring on September 21st . Trustees will put together card and gift card. Gift and card for Suzanne as well.

Proposed Winter Holiday Schedule – Move to adopt proposed winter schedule by Kevin Penders, 2nd by Deb Stone. Approved, 5-0-1, Tom Magee excused himself prior to vote.

Adjournment

Motion to adjourn by Kevin Penders, 2nd by Christine Igo Freeman. Approved, 5-0-1, Tom Magee excused himself prior to vote.

Next regular monthly meeting is scheduled for Tuesday, October 2, 2018.