

Board of Library Trustees
Monthly Meeting
Tuesday, May 1, 2018

- Call to Order 7:05pm by Kevin Penders. Trustees Collin Earnst, Christine Igo Freeman, Joe Lally, Tom Magee, Kevin Penders, and Deb Stone present. Director Manny Leite, Dept. Coordinator Christina Metcalf, Lisa Sinkus Town of Foxboro Revenue Officer Alex Bartholomew & Michelle Newcomb from Bartholomew & Co.
- Agenda Change Motion by Deb Stone 2nd by Christine Igo Freeman to receive report from Bartholomew & Co. as the first agenda item. **Approved, 5-0-1.** Collin Earnst absent for vote.
- Bartholomew & Co. Overview of Bartholomew history. Portfolio review (attachments) focus in terms fixed income portions reallocated all maturities and cash to the front end of the curve. For FY19 may want to co-mingle with other Town assets when the fund gets down to \$400/500k. The interest will now go to the Library not the Town.
- Election of Officers Tom Magee nominated to Chair of the Board by Deb Stone, 2nd by Joe Lally. **Approved 5-0-1.** Tom Magee abstained. Collin Earnst nominated to Vice Chair of the Board by Tom Magee, 2nd by Deb Stone. **Approved, 5-0-1.** Collin Earnst abstained. Deb Stone nominated to Clerk by Tom Magee, 2nd by Collin Earnst. **Approved, 5-0-1.** Deb Stone abstained. Subcommittee discussions for next month in new business, to include Budget, personnel, library tech, Trust, and events.
- Board Reorg.
- Public Input None
- April 2018 Minutes Motion to approve April 2018 minutes by Christine Igo Freeman, 2nd by Deb Stone. **Approved, 5-0-1.** Kevin Penders abstained, not present last meeting.
- Correspondence Al Pappiano sends his thanks for the shelving unit. Thank you in Reporter for Johnny Cash program. Massachusetts Board of Library Commissioner notification letter for 2nd installment of FY18 State Aid awarded.
- Monthly Statistics Circulation numbers were up in March.
- Friends' Report Dave Crimmins ill. Friends' Booksale is May 17-19th. Joe Lally will attend next meeting.
- Prof. Staff Reports Suzanne Roberts request for Maternity Leave. Motion to acknowledge receipt of notice from Suzanne Roberts and extend congratulations and best wishes and approve the leave as requested with the town 2nd by Deb. Clerk to send a note. **Approved, 6-0.**
- Financial Reports Custodial services and Beyond Books line discussion
- Director's Report Margi and Manny went to the Ahern School for Ahern Cares. Working with Mike Webber for TV show with Lesleyann Foster to showcase Friends' book sale, and Margi about Summer Reading. Christina presented at Sails Showcase about Canva. Escape Room program and Johnny cash program went well. Manny will be going to MLA and will look at YA librarians so we can know how best to hire one in the future. Requested by Trustees to include takeaways from meetings on the Directors report for Trustees.

Liaison Reports	Board of Selectman - no discussion. AdComm – Budget will be voted on during Town Meeting. Sunday hours were discussed.
Trustee Sub-Committee Reports	No discussion.
Old Business	None
New Business	
Foxboro Reporter	Jeff from Reporter has offered the Reporter historical archive books. Manny will contact Jeff about size and scope of historical books to see if we can/could add them to our collection.
Annual Town Meeting	Reminder Town Meeting is on May 14.
Hoopla Demo	Movies, CDs, graphic novels, and TV shows. Will start offering July 1 st . \$3,000 bank for the first year allowing patrons to use 3 items a month, \$.49 -\$4.99 per item. Printout will have balance and what has been spent on each type of material. The amount can be increased based on used and budgetary availability in Materials or Digital Media budgets.
Adjournment	Motion to adjourn at 8:35pm by Kevin Penders, 2 nd by Christine Igo Freeman. Approved 6-0.

Next regular monthly meeting is scheduled for Tuesday, June 5, 2018