

Board of Library Trustees
 Monthly Meeting
 Tuesday, February 6, 2018

Call to Order	Call to order at 7:03pm. Trustees Collin Earnst, Christine Igo Freeman, Joe Lally, Tom Magee, and Kevin Penders present. Director Manny Leite, Dept. Coordinator Christina Metcalf & Friends President Dave Crimmins also present. Trustee Collin Earnst absent.
Public Input	No discussion.
January Minutes	Will be updated and voted on at next meeting.
Correspondence	Inquiry from Foxboro Reporter regarding new exhibit policy and Stephen Lewis – policies have been followed.
Monthly Statistics	Downward trend same as other libraries.
Friends' Report	Christina Metcalf resigned as PR chair. Membership drive began 1/1/18. Annual meeting to be held 2/7/18. Approved 14% increase in 2018 Budget, increase of \$5,500 income. Mailed January newsletter.
Prof. Staff Reports	No discussion.
Financial Reports	Salary line increase for Steelworkers retroactive pay from finalized contract negotiations.
Director's Report	AdComm meeting successful, mentioned YA librarian. Legislative breakfast went well, Senator Feeney present. Congressman Joe Kennedy to hold Saturday office hours.
Liaison Reports	AdComm – Successful meetings. BoS – No discussion.
Trustee Sub-Committee Reports	Technology – No discussion. Investment – Declaration of Trust - New business item for next meeting to sign. Review and ready for next meeting.
Old Business	
Trust Document	See Investment Sub-Committee Report.
Exhibit Policy	Administrative process update. Motion to approve the amendment language for the exhibit policy by Kevin Penders, 2 nd by Christine Igo Freeman. Approved, 5-0.
New Business	
Staff Dev. Day	To be held April 3 rd . Development Day to include Anti-Harassment in the work place, Work place violence/ALICE training, and service animal handling information. Motion to authorize Boyden Library staff to open at 1pm on April 3 rd to conduct Staff Development Training by Kevin Penders, 2 nd by Deb Stone. Approved 5-0.
Fall Speaker Series	Gregory McGuire, Author of Wicked. Orpheum for event. Kevin will reach out to John Spinney. Motion to authorize Director to enter contract negotiations with Gregory McGuire/agency and event committee for Fall Spinney Series by Kevin Penders, 2 nd by Deb Stone. Approved, 5-0.



Aubuchon OReilly Auto Parts owns Aubuchon, becoming a carwash/detailing.
Nominating Papers Pull papers for Deb Stone and Collin Earnst.
Adjournment Motion to adjourn by Kevin Penders, 2nd by Joe Lally at 7:40pm.

Next regular monthly meeting is scheduled for Tuesday, March 6, 2018.