

Friends of Boyden Library Minutes of October 4, 2017

Present: Dave Crimmins, Bernadette Thie, Sue Collins, Janice Rosado, Ann Ross, Lesleyann Foster, Christina Metcalf, Diane Monahan, Barbara Massey, Laurie Magee, Colleen McManus, Charles DiPampo, Liz Karvonen, Director Manny Leite, Children's Librarian Margi Rossetti, and Trustee Joe Lally.

Meeting called to order by **Dave**.

Minutes of September 6, 2017 were presented by **Sue**. **Charles** made a motion to accept Minutes; second by Ann. Motion passed.

Treasurer's Reports – **Bernadette** presented the **Treasurer's Reports** for September. There were two memberships this month. Book Shop did well again. Ten tote bags were sold. There were a few expenses. Sue made a motion to accept the report; second by Barbara.

Audit Report – **Charles** said all the expenses and incomes were all in order. Bernadette is meticulous with her bookkeeping. Charles enjoyed learning more about the Friends. Sue stated we are lucky to have someone on the Board to conduct the audit. Diane made a motion to accept; second by Colleen. Charles' report is attached.

Domain Update – **Christina** said Colleen's husband was helpful in the process of procuring the 3 domains related to our library. Then we can stop Constant Contact. In the future, Christina will use Canva to help publish the Newsletter. Partners in Patriotism will be investigated to augment what the Friends provide such as bringing in a local author. We have to submit a detailed report. Colleen suggested there is an organization that can help non-profits to get sports paraphernalia. Lesleyann agreed to head up the raffle again next year. Christina said before the November meeting we should start to pursue items for the raffle. Margi was also thinking of having a raffle to encourage children to read. Every time a child reads a book, they could get a ticket for the raffle.

Newsletter Update – **Liz** is trying to get it out mid-October. She thinks everyone submitted their promised articles. Liz appreciates that Ann is a thorough proofreader!

Book Sale Update – **Lesleyann** made some posters and designed bookmarks. She has advertised in several venues. We will give the Dedham Correctional Facility several boxes of books. They can pick them up on Friday afternoon. Ann will take books for the Veterans. Bernadette will give names of new members who want to volunteer to Lesleyann. Colleen will give Lesleyann names of Confirmation candidates who need service hours. She will also ask Honor Society students to volunteer. Lesleyann is also collecting green and white books to create a Christmas tree. We will use the swipe for credit cards.

Report from Library Director – **Manny** said the Spinney Speaker Series started. All nine events had great turnouts. The main event was Dr. Nathalia Holt. She was an engaging and intelligent speaker! Sunday hours start October 15 from 1-5 pm. Popular Captain Underpants movie is coming up. Salem Witch Hysteria program should be good. Sunday Concert Series starts on October 22.

Report from Children's Librarian – Margi stated that there were no programs in September. Mrs. Dows Halloween Art Cart is coming and Miss Pam will have a program for Little Pumpkins. Margi asked if she should approach the Partners in Patriotism rather than asking Friends for money. We all said that funding her programs is not an issue. Jeff Kinney is a possibility as a presenter and he would be very popular. Lesleyann suggested getting him to donate several signed books.

Trustee Report – Joe Lally thanked the Friends for coming to Dr. Holt's presentation. Manny and Christina did the lion's share of work to make it a successful evening including a nice reception.

Old Business –

Book Club – Barbara informed us that the Boston Book Festival is a wonderful event. They have several topics. Regarding our Book Club, Dave wanted Barbara to give an update. It meets on the second Wednesday of the month. Optimal number is kept to 12. If group is too large, people tend not to participate. Barbara has a list. If someone cannot come, then she can call a person on her reserve list. If we want to invite a speaker and have the Friends fund the event, she needs to give the Friends a month's notice so the request can be placed on the agenda. It would be publicized that the Friends are supporting the event. All Board Members and the public will be invited. Barbara and Janice continue to make an effort that all members of the Book Club should join the Friends.

Honorarium Policy – Dave has formalized the policy. Diane tightened up some of the language. Policy is attached.

Nomination Committee – Dave has reached out to **Laurie and Colleen**. They will be contacting Board Members to see if they wish to continue. They will also look at Committee chair people.

Old Business – none

New Business –

1. **The Massachusetts Friends of Libraries** will be holding their Fall Sharing with Friends on Saturday, October 21 in Chicopee. All are invited.
2. **The Giving Tree- Diane** wants to start soon. After Thanksgiving is too late. It was suggested that it could be set up during the Book Sale. Margie also collects children's books for the Discretionary Fund.

Action Items:

1. **Lesleyann & Christina** will work on a raffle for the spring in November.
2. **Margi** will consider a promotion for Summer Reading Program that may include a presentation by a Children's Author.
3. **Bernadette** will submit names of new members who indicated a desire to volunteer for Book Sale to Lesleyann.
4. **Colleen** will give Lesleyann Confirmation Candidates' names to set up for Book Sale.
5. **Lesleyann** will contact Honor Society students to help at Book Sale. She will email the Board to sign up for Book Sale and then contact other volunteers. She will also collect green and white books and construct a Christmas tree!
6. **Bernadette** will bring credit card swipe for Book Sale.
7. **Diane** will set up **The Giving** in November in time for Book Sale.
8. **Dave** will reach out to **Jeff Kinney** to see if he is available to help us in some capacity.

Adjourn – Janice made a motion to adjourn; second by Liz. Motion passed.

Next Meeting: November 1, 2017 at 7:30 PM in the Fuller Conference Room.

Respectfully submitted, Susan Collins