

Friends of Boyden Library
Minutes of March 7, 2018

Present: Dave Crimmins, Janice Rosado, Lesleyann Foster, Colleen McManus, Ann Ross, Charles DiPompo, Directory Manny Leite, Trustee Joe Lally and guest Jennifer Linskey.

Meeting called to order by **Dave**. He introduced **Jennifer Linskey** who had expressed interest in the Friends.

Minutes of February 7, 2018 were presented by **Dave**. Lesleyann made a motion to accept the Minutes; second by Charles. Motion passed.

Treasurer's Report/Membership – **Dave** presented the Monthly Treasurer's Report for February. Currently 113 members have paid their dues to date which is 57% of our 2017 total. Dave will follow up with a "miss you" letter to those members who haven't paid. Colleen made a motion to accept the Treasurer's Report; second by Charles. Motion passed.

Succession Planning – **Janice** passed out a survey designed to gather input on what roles/committees people are interested in. Dave explained that he would like to even the load and that we are looking for feedback in order to plan for next year and allow for a smooth transition. The information will be used by next year's Nominating Committee as a tool for preparing the election slate. The survey will be sent out to all those not in attendance via email.

2018 Calendar – **Dave** sent out a draft Calendar via email. The calendar will be used as a tool to help us keep track of key events. Dave said this is a work in progress and asked that everyone review the calendar and email him any comments to include any missing items. Lesleyann suggested including key actions required for the Book Sale – she will forward them to Dave. As a side discussion Dave said in preparing the calendar he noted it is time to find a volunteer to audit the books. Charles agreed to conduct the audit again this year.

Membership Envelope – **Dave** said it is time to reorder the envelopes. He has made some minor changes (mostly cosmetic) and has had the Executive Board review. He will finalize and present to the Board at the April meeting to approve funds for the order.

Book Sale update/Raffle – **Lesleyann** said the group has started thinking of potential prizes. She is also pulling together the materials that need to be printed in support of the sale – signs, bookmarks etc. Christina has shared last year's files. Lesleyann will present samples at the April meeting. She also prepared an updated "Donate Your Books" sign for the donation box.

Report from Library Director – **Manny** said the Rebel Revolt Escape Room has been booked for April 19th at 1pm. This is program for teens and is being held during vacation week. The vendor provides everything needed for the event and facilitates. Registration will be required as there is a maximum of 5 groups/20 total participants. There is a folk duo playing at the library Sunday March 11th. Staff Development Day is April 3 and will include presentations by Chief Baker – workplace violence; Marybeth – sexual harassment; and Sue Thibedeau – service animals. Charles will purchase cake/pastry

for the staff. Manny also mentioned that Christina, Kathy and himself will attend the SAILS Showcase event Wednesday March 14th.

Book scanning proposal – Janice reported that we received an email from Adam Rouille, a local book seller who was interested in partnering with us. Janice, Dave, Sue and Lesleyann met with Adam to hear his proposal. He purchases books from various sales and sells them on Amazon. He has offered us 50% of his profit. Janice passed out some reports provided by Adam that showed the income/expenses and net profit. Adam selected approximately 40 books to try and sell on Amazon as a trial run.

Report from Children's Librarian – Dave presented Margi's report as she was unable to attend. The February Vacation programs were a big hit. Yoga Camp was well attended with 10 (out of 12) people attending and the Science Tellers program brought in 87 people! Upcoming events include Steampunk Jewelry Making for tweens/teens Friday March 8th and Howard Pink and His Musical Garden Hose on March 23rd.

Trustee Report – Joe thanked the Board. He said the Trustees appreciate all our hard work.

Old Business:

- Standing Banner: Lesleyann and Bernadette haven't had a chance to discuss
- Bookcases: Janice worked with Manny and Christina to order 2 new rolling bookcases for The Last Chapter and also a foldable stepstool for the sorting room. Total quote was \$765.40 which is under what was budgeted. The rolling bookcases can also be used for the Book Sale.

New Business:

- It was asked if we could move our meeting time to 7; Dave will survey the entire board by email
- Janice noticed a collection box at the Public Safety Building for our oversea troops. She reached out to the coordinator and we will provide gently used paperbacks. They are willing to do a photo opp.
- Charles asked if we were interested in providing children's books to a local doctor's office as we have done in the past. Lesleyann suggested we could provide books from whatever is left from the May sale.

Action Items:

1. Lesleyann – will bring Book Sale materials to April meeting
2. Lesleyann/Colleen/Laurie – report out on raffle
3. Dave – present final membership envelope for approval and funding
4. Charles – work with Bernadette on audit
5. Dave – email vote on meeting start time
6. Janice – email succession planning survey
7. Janice & Lesleyann – books for the troops and photo opp
8. Janice – update from Adam on book sales for April meeting
9. All – provide input to Dave on calendar; Dave to integrate

Adjourn: Lesleyann made a motion to adjourn; second by Ann. Motion passed.

Next meeting April 4, 2018

Respectfully submitted: Janice Rosado