

Friends of Boyden Library
Minutes of March 1, 2017

Present - Dave Crimmins, Bernadette Thie, Sue Collins, Laurie Magee, Ann Ross, Lesleyann Foster, Charles DiPompo, Christina Metcalf, Colleen McManus, Director Manny Leite. Children's Librarian Margi Rossetti and Trustee Kevin Penders.

Meeting called to order by **Dave**.

Minutes of January 4, 2017 were presented by **Sue**. Bernadette made a motion to accept Minutes; second by Charles. Motion passed.

Treasurer's Reports – Bernadette presented the **Treasurer's Report for February**. Membership money received so far is terrific. We definitely will enclose membership envelope in January Newsletter. We also had 3 generous contributors, one of which was Sue Burlone. Thirty-one Life Time members have paid. Charles asked who receives a Thank You note. Donors of fifty dollars or more receive a handwritten note from Bernadette. Sue made a motion to accept the Treasurer's Report; second by Christina. Motion passed.

2017 Membership Drive – Christina spoke of incentives for people to join, such as a bag or mug. There should be "Friends Only" events held bimonthly or quarterly. Perhaps free admission to an Author Series talk and the public pay a minimal fee. Christina suggested the amounts and titles should be changed for Friends' memberships. Example, \$50 would be a Good Friend. The issue of how many Seniors have joined and how much they contributed was brought up. Bernadette will look into that. At the Book Sale, the swipe can not only be used to pay for books but join the Friends. Members should have a preview, get a discount and people may join at the door. Charles brought up the issue of Legacy Friends. Kevin said several people have left money to the Friends in their wills and even a house was bequeathed to the library. Christina brought up "G Suite" should be started so Board members personal emails would not be revealed.

Report from Library Director – Manny reported that the Arcade will return in July and August but there will be separate age categories, teens and then younger children. Manny is going to film some segments on Foxboro Cable. Lesleyann could publicize the raffle and Dave could promote membership. There are many upcoming programs: Rare Old Times 3/12; Building Your Business 3/14; Howie Newman 3/26; and Gothic Victorian Tales 3/30. There will be a Staff Development Day in April clarifying procedures when a difficult situation arises, Fire Drill, etc. There will also be time to relax, such as a massage chair and breakfast and lunch will be provided.

Report from Children's Librarian – Margi stated that the library is partnering with the Boston Bruins to collect PJs until March 15. They have collected 117 so far! The "Make a Valentine" was well attended as always. Niloufer Rodriquez will help the children express themselves with polymer clay on 3/23. Joe Ziccardi, author and storyteller, has been rescheduled to come 3/25.

Trustee Report – Kevin stated that the Trustees will have their meeting next Tuesday. Christine Igo Freeman will be filling in for Sue Burlone's seat until May. She has taken out papers to run again plus Kathy Udden is also considering running. Kevin and Tom Magee have also taken out papers to run again.

Kevin has been donating books from his office. John Spinney made a very generous donation to the library and the Trustees are in the process of deciding how to best put the money to use.

Old Business –

- 1. Book bin lock** - after discussion, **Dave** decided we will leave the lock but not secure it.
- 2. Art Association – Kevin** stated that he received an email regarding event space policy in libraries. There are issues of allowing private events at a public library and making charitable donations. There is also a question of a Trustee or library employee having a vote at a Friends' Board meeting.
- 3. Raffle - Lesleyann** has filed forms with Town Hall for the raffles. We may have to pay a percentage to the Massachusetts State Lottery. Dave will speak to Sue Burlone because St. Mary's holds raffles. She has purchased 4 different colored raffle tickets. After discussion, Lesleyann will purchase American Girl Doll Tenny with the book. Bernadette will help pick out a Lego set that will be equal in value. May Book Sale will be held May 11-13. Friends will have a preview from 5-6 pm, then public will be admitted 6-8. Friends will get a \$2 credit on their purchases. Bag Sale will start at 1 until 3 pm on Saturday. Lesleyann would like to use the G Suite Docs to share the book sale Schedule and promotional materials to members.
- 4. Constant Contact – Christina** brought up the issue of **Mail Champ** is free and perhaps discontinuing Constant Contact. Dave will contact Bernadette regarding this issue.
- 5. Sue** sent pictures of vintage books to **Brattle Book Shop** and is waiting to hear from them. It was suggested if you see an old book that may be valuable, put it on wooden cart in sorting room.

New Business –

- 1. Founders Day – Sue** volunteered to run the **booth** on June 10th. **Raffle tickets** can be sold that day. Winner will be drawn at the end of the day. Volunteers will be contacted. Sue will fill out the registration form.
- 2. Dave** wanted to note **future dates for the Board:**
September 6
October 4
November 1

Action Items:

- 1. Christina** will look into changing dollar amounts and titles on membership envelope.
- 2. Bernadette** will report on how many Seniors are members and donation amounts.
- 3. Dave** will ask **Sue Burlone** about she handles raffles.
- 4. Lesleyann** will purchase American Girl Doll Tenny. **Bernadette** will help select **Lego** set.
- 5. Lesleyann** will make up a schedule for Book Sale Volunteers.
- 6. Dave** will consult with **Bernadette** regarding stopping **Constant Contact** to perhaps Mail Champ.

Adjourn – Colleen made a motion to adjourn; second by Laurie. Motion passed.

Next Meeting: April 5, 2017 at 7:30 PM in the Fuller Conference Room.

Respectfully submitted, Susan Collins