



Boyden Library
Board of Library Trustees
Minutes of Monthly Meeting
Tuesday, February 7, 2017

Welcome & Call to Order	Kevin Penders called the meeting to order at 7:02pm. Attendees: Trustees Kevin Penders, Joe Lally, Deb Stone, Tom Magee, Christine Igo, Director Manny Leite and Friends' President Dave Crimmins. Absent: Collin Earnst.
Minutes	January & December Minutes will be approved in March when quorum is present.
Correspondence	William O'Donnell, Register of Norfolk Deeds, had a program here and was very pleased with space and attendance of his program.
Friends' Report	Annual meeting, nomination slate presented, voted on unanimously, Dave Crimmins - President, Janice Rosado - Vice President, Bernadette Thie - Treasurer, Sue Collins - Secretary, Christina Metcalf - Membership, Lesleyann Foster – Book Sale Chair, Liz Karvonen – Newsletter, and Members At-Large; Charles DiPompo, Laurie Magee, Barbara Massey, Colleen McManus, Diane Monahan, and Ann Ross. Raffle starting in April/May time frame with the winner's drawing at Founder's Day. A Sunshine Fund policy was formalized and clarified.
Professional Staff Reports	Circulation numbers and statistics for month/year requested by Kevin. Comparing stats to other neighboring libraries/similar size library would be useful for budget justification. Figure out appropriate sample size and Manny will have numbers for next meeting.
Financial Reports	No discussion.
Director's Report	Young patron has been disinvited to the library. Spoke at Legislative Breakfast where Jay Barrows was in attendance. Library Legislative day is March 7 th . There were 55 people in attendance for 4EverFab.

Liaison Reports	Budget/Advisory – Prep meeting was good, new liaison with Jessica Allen, Sue Dring is the head of the Advisory Committee. Next step is town meeting.
Trustee Sub-Committee Reports	Technology – Hot Spots are now available. Gift Fund BOS - No reports. Personnel – No reports.
New Business	<ul style="list-style-type: none"> - SAILS services survey: looking at what libraries in the network compared to others. Wireless printing, APP, Notary, telescopes, knitting needles, bikes. - Spinney Donation Uses: Overdrive titles, Programming – parenting/authors; Jan Brett, Rick Reardon, Brian Lies, storytime shaker kits, play tables. - Staff Development Day - Will include fire drill, brainstorming for improvements to implement for the long range planning, ESS training, fun, have Trustees and Friends – April 3rd Monday. Motion to proceed with Staff Development Day made by by Kevin Penders, 2nd by Tom Magee. Motion approved 5-0. - Art Association: Frank Quinn – 60th anniversary celebration. Sunday in May. Follow up questions. Manny look into other policies. - Young Adult Room Use policy: changing from 12 years old to 13 years old. Discussion that it will prohibit the younger middle schoolers from being in the room. Staying at 12 years old for now. Suggestion of having programs to engage young adults.
Adjourn	Motion by Joe Lally to adjourn at 8:07pm, 2 nd by Christine Igo Freeman. Motion approved. 5-0.

Next regular monthly meeting is scheduled for Tuesday, March 7, 2017