

Friends of Boyden Library
Minutes of November 2, 2016

Present: Dave Crimmins, Janice Rosado, Bernadette Thie, Sue Collins, Diane Monahan, Lesleyann Foster, Ann Ross, Charles DiPompo, Diane Piper, Liz Karvonen, Director Manny Leite. Children's Librarian Margi Rossetti, and Trustee Collin Earnst.
Guests: Colleen McManus & Fredda Sendker.

Meeting called to order by **Dave**.

Minutes of October 5, 2016 were presented by **Sue**. Diane P. made a motion to accept Minutes; second by Diane M. Motion passed.

Treasurer's Reports – Bernadette presented the **Treasurer's Report** for October. Janice made a motion to accept the Treasurer's Report, second by Liz. Motion passed. Bernadette stated that the Affinity Program should start soon at TD Bank. Bernadette presented us with revenue and expenses for Rental DVDs. We have been losing money on this since 2015. To boost circulation, we will advertise the rentals in the Newsletter plus we will look at the signage and location. Liz asked for someone to write an article for the Newsletter. Dave agreed to do that.

Report from Library Director – Manny met with the new Police Chief Baker. He enjoyed Chief O'Leary's retirement party. The budget process will begin next week. Manny met with Fire Chief Hatfield to discuss having a fire drill. He will meet with Deputy Chief Buckley to discuss the procedures and then will conduct a fire drill. The Sunday concert series starts this Sunday at 2 pm. The music events dramatically increase patronage numbers. Manny wants to focus on Young Adult Programming in his second year here. College Wise will present "Admissions 101" which is a free program that will help students write successful applications to colleges. The High School Librarian will be notified and will be asked to publicize this event. Manny expects the program "Ghost Hunters" on Thursday to be well attended.

Report from Children's Librarian – Margi stated that "Nature's Vampires" was well attended. The program was taped by Foxboro Cable Access and was aired around Halloween. Eighty people attended the Little Pumpkins with Miss Pam. Children enjoyed Halloween crafts with Mrs. Dow's Art Cart. Margi hopes that the free program "Stories and Songs of the American Preschool" will be well attended by children, ages 2-5, who are new to America. They will learn stories and songs that they are expected to know when entering preschool. In December, Pat Schuster will be invited back after many years to present the American Girl doll Kristen from Sweden. Pat will explain Swedish holiday traditions. Margi hopes to limit the group to 20-23 children. On December 30, Jungle Jim will present "Jedi Knight Training".

Trustee Report – Collin Earnst stated that the Trustees want a professional financial business to manage the Trustee's money accounts. They want to earn some money from their accounts. Collin thanked the Friends for our outreach to the community and for all the work we do. Sue Burlone regrettably has resigned for personal reasons. We hope Sue will come back some day. The Trustees will start interviewing people for the 2 year term. They hope to have someone in place by December. Applications are available at Town Hall and may be submitted to Manny or Kevin Penders. Dave brought up that there

was discussion of shelving under the stairs for our Book Shop. The Fire Department thought it would deter egress out that Emergency Exit. However, we may expand our Book Shop shelving next to the door. The Trustees have agreed to pay for the new shelving that will be uniform and of high quality. Janice stated that our Book Shop has been very lucrative and we should maximize our space. Dave stated that Kevin Penders has talked to the realtor about the Aubuchon property. They are not interested in leasing the property on a temporary basis.

Newsletter – Liz said the Newsletter will be going out in January. It will be mailed out to all the Friends with a membership envelope. Printing and mailing out the Newsletters is very costly. We are going “green” so this will be the last time we will have a mass mailing. Newsletters will be emailed out and hard copies can be picked up at the library, Town Hall and the Council on Aging. It was suggested that we welcome new members and insert their names in each edition. Newsletters have been published in January, April and October. The new Affinity Program at TD Bank and our Amazon Smile Program should be publicized in the January edition.

Book Shop Update– Janice said that after the November Book Sale the pyramid shaped book shelves will go in the area with the magazine rack. Manny suggested a different name than “Bargain Basement”. “Oldies but Goodies” and “Good Books, Great Prices” . “A Buck a Book” were suggested. Prices will be \$1 for hardcovers and 2/\$1 for paperbacks. Email Janice with your idea to name this area. Janice also suggested that July or August would be a good month to have a “Flash Sale” in the Tutoring Room.

Book Sale – Lesleyann has advertised the sale on the sign at the Common. She is working on the Silent Auction. She went to Town Hall and found out there is a \$50 annual fee to conduct raffles. The Board gave her the “go ahead” to apply for that. Lesleyann said we have plenty of volunteers. She asked Manny for Kathy Bell-Harney to send out an EBlast to publicize our Sale. Lesleyann will look into simplifying the Price List and making sure the prices are visible in several spots. Dave asked for some Book Marks that Lesleyann made to have for the Election Day table. Ann asked for a flyer and will post it at the Food Pantry.

Election Day Table – Dave stated that he will man the Friend’s table the majority of the day. Charles and Ann signed up to come 1-3 and Janice will be there 5-8. We will have book marks advertising the Book Sale, membership envelopes, Newsletters and donation box.

Old Business – Dave and Bernadette have set up the Affinity Program that should be starting up soon at TD Bank. This program and the Amazon Smile program should be published in the Newsletter.

New Business –

1. Decorations/Mums will be held to a minimum next fall. Manny liked the idea of poinsettias. Dave made a motion to spend about \$100 for Diane M. to purchase the plants. There was a second by Charles. Motion passed.

2. Gift card for Ann Herman – Dave stated that Ann has created the gift cards at home on her own time and with her own materials for at least 5 years. Ann and Vicki came up with the idea. Dave made a motion for a \$50 gift card to Staples, second by Diane M. Motion passed. Bernadette will purchase the card.

3. Debbie Volpini will be leaving December 28th. Sue made a motion for \$150 for a gift card for a restaurant on Federal Hill, second by Diane P. Motion Passed. Dave will purchase the card.

4. Giving Tree – Diane M. has agreed to once again work with Debbie Volpini to have a “tree” with gift tags for children that will go to the Discretionary Fund for the holidays. Margi also collects books for the Discretionary Fund.

Action Items:

- 1. Dave** will write an article for Newsletter to publicize Rental DVDs. He will also look at the Rental DVD location and signage
- 2. Dave** will write an article for Newsletter promoting the Affinity Program at TD Bank and Amazon Smile
- 2. Everyone** will email Janice with their idea for the new Book Shop area on ground floor
- 3. Lesleyann** will pay the \$50 fee for Raffles/Silent Auction at Town Hall
- 4. Dave** will purchase \$150 for gift card for Debbie Volpini
- 5. Diane M.** will purchase poinsettias and set up Giving Tree
- 6. Janice** wants to put the Book Shop on January’s agenda

Adjourn – Diane M. made a motion to adjourn; second by Bernadette. Motion passed.

Next Meeting: January 4, 2017 (no meeting in December)
All meetings are at 7:30 PM in the Fuller Conference Room.

Respectfully submitted, Susan Collins